

Annual Report

2003-04



About the Ceduna area

Ceduna is rapidly developing a reputation as an ideal tourist destination with its abundant seafood, pristine beaches and wilderness, spectacular sunsets, whale watching and friendly people.

Ceduna is the major centre to a large and diverse business and industry sector on the Far West Coast of Eyre Peninsula.

It is the established focal point of a wide range of services. The Eyre Highway or National Highway One passes directly through Ceduna with approximately 236,000 tourists passing through the town annually (Nicholas Clarke & Associates, May 1996).

The District Council of Ceduna is the most western Local Government area of South Australia, being one of the most isolated and remote Councils of the State.

The town of Ceduna is located on the Far West Coast of South Australia, on the scenic shores of Murat Bay on the Great Australian Bight, approximately 800kms from Adelaide and 1900 road kms to Perth.

The word Ceduna is believed to have come from the Aboriginal word *Cheedoona* which means "a place to rest".

Ceduna has a population of 3,697 people as at the 2001 ABS Census.

A high proportion of this number of people live in Ceduna/ Thevenard with the towns of Koonibba, Smoky Bay, Denial Bay and Nunjirkompita having smaller populations within the Council's boundary.

Ceduna has been described as having one of the most complex multi-cultural communities in the country (Nicholas Clarke & Associates May 1996) with many nationalities prominent in the town and immediate region.



Demographic Profile

Population	3,697
Median Age	35 years
Aboriginal descent	22.4%
Size (area)	5431 sq km or 543,120 Ha
Roads	1,712 kms

Special thanks to Andrew Brooks, Lyn Keanelly and Tourism Eyre Peninsula for supply of photos for the annual report and website.

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A wealth of opportunity

The mounting challenges of a growing community become all too evident in the budgetary process of Council. There are many initiatives that we would like to achieve but funding remains a restricting factor.

I have pleasure in presenting this Annual Report on behalf of Council for the 2003-2004 financial year.

A number of Council projects have carried over from 2002-2003 being:

Ceduna Keys Marina Project

Much behind-the-scenes progress has been made in the past 12 months with a Heads of Agreement being signed between Council and the Ceduna Marina Development Company, the preferred developer, following registrations of interest from several prospective developers. It is important to note that Council is no longer exposed to cost liability with the financial risk being born by the developer.

Extensive liaising with various government agencies and the State Government Major Projects Team has occurred in the preparation of an Environmental Impact Statement in order to satisfy the Major Projects Development Application Process. Planning is continuing and it is anticipated that physical work will begin in Mid 2005.

The Project's plans have been re-drafted, which has been well received from the community in general. To date, the interest from prospective investors and land owners has been phenomenal, with approximately 150 residential blocks being sold off the plan with deposits paid. This should ensure that the construction of the development can be completed in a single stage.

Loading/Unloading Facility

Approaches to Council have been made by professional fisherman for an unloading/loading facility due to the lack of suitable facilities at the present Thevenard Wharf Site.

This needs to be addressed urgently in order to protect existing and generate new jobs and economic benefit to this region.

Finance has been arranged for a feasibility study to be undertaken by the Eyre Regional Development Board and submissions have been prepared for presentation to Government Ministers by Great Australian Bight Trawlers, Pilchard Fishers, tuna fishers and other potential users.

Ceduna CBD Upgrade

The undergrounding of power lines in the designated CBD streets has now occurred, with the upgrading of the eastern side footpaths to occur prior to Christmas. Council will borrow funds to complete the task of rebuilding the remaining footpaths, kerbs, roadways and the median strip. The level of final borrowings will be subject to funding being sourced from Federal or State Government sources.

The upgrade of the infrastructure and improved visual appearance of the CBD area will benefit both locals and tourists alike who access our town's services. It is anticipated that this redevelopment will be completed by June 2005.

Road Works

Each year, various roads are identified that require some construction work to be undertaken, in the form of either reforming or resurfacing. In the 2004/2005 financial year Council has budgeted for all remaining unsealed roads in the Denial Bay township to be bituminised and some kerbed.

Work will continue on the bituminisation of a further 5.3 section of the Denial Bay road with completion due this financial year.

cont.

Skate Park

Work will commence on the proposed Skate Board Park in the first half of the 2004/2005 financial year. Selecting a suitable site has been the major hurdle, however after much consultation with our community's youth, a site adjacent to the Ceduna Youth Centre on Bergmann Drive, Ceduna has been chosen as the preferred location.

Safe Swimming Enclosure

Funds continue to be raised by a dedicated group of volunteers for the swimming enclosure. An engineering study will be undertaken to determine suitable infrastructure to achieve the committee's goals at the preferred location at Alexanders Beach.

Joint Council Agreement

A formal agreement of cooperation between the Wangka Wilurrara Regional Council and the District Council of Ceduna was signed during the year. The aim of the agreement is to formalise the existing working relationship between both Councils, and to enhance our respective capacities to work in unison.

This was a historic event and is the only such agreement signed anywhere in Australia.

Relocation of Smoky Bay Shacks

Council has worked diligently with the shackowners at Smoky Bay, the Aboriginal community representatives and the Minister for Environment & Heritage to arrive at a satisfactory outcome of freeholding the shacks in their existing site or transfer of the shacks to an alternative site. Unfortunately, a resolution wasn't reached prior to the Minister's deadline of 30/6/04 and the efforts have proven unsuccessful with shackowners now having only life tenure at their current site.

Oysterfest

This annual event continues to be successful to both locals and visitors alike. Felicity Brown is the coordinator appointed for the 2004 event and has initiated some valuable changes which will ensure that costs are contained whilst maintaining the level of

entertainment that we have come to expect of this event.

Priority Projects

A detailed list of Priority Projects has been developed for both the Operational and Corporate Services Divisions which charts the orderly flow of projects and their expected timeframes. This aids Council staff in the completion of budgeted projects in a timely manner.

Council Rates

Rates for the 2004/2005 year have increased by 5% plus an additional \$65 fixed charge for each rateable property to be utilised for the sole purpose of completing the Ceduna CBD Upgrade. It is envisaged that this additional \$65 charge will be reduced in subsequent years, depending on State and Federal Grants and claw-back from the Ceduna Keys Marina Project land sales.

In General

The projects listed above could not have been undertaken without the hard working, dedicated and skilled Council staff. I speak for all Councillors in thanking them for the high quality of service and facilities that they provide to all ratepayers.

My personal thanks as well to all elected members who give so much time and energy to Council and who, regardless of the outcome and the vote, have the good of the community at heart.

Finally, my thanks to the volunteers within our community who give so much of their time – to those members of formal volunteer organisations and groups to those who do a daily litter collection on our beaches and streets – your contribution to our community is indeed commendable.



Chief Executive Officers Report



In the last few years we have witnessed a significant shift in the demands placed upon Councils. No longer is the focus on “roads, rates & rubbish”.

The District Council of Ceduna will be a progressive major regional centre providing: - extensive employment and economic development opportunities, outstanding community services, excellent physical infrastructure and harmony with our unique culture & pristine environment.

This Council vision for the future can only be undertaken through strong leadership and advocacy progressively advancing the economic, environmental and social development of the community. Strong leadership within Council is brought about by developing a culture that is positive, cohesive, decisive, supportive, progressive, open & approachable, accountable and innovative and energetic.

Development

The reporting period 2003/2004 saw a slight downturn in the number of Development

Applications compared to the previous years with just 99 applications as opposed to 112 & 106 applications in the two previous periods respectively. Subsequently the overall value of development was down on the last reporting period by 18% to \$2,882,188.00.

Although a downturn was predicted by various analysts towards the end of 2003 or beginning of 2004, a contributing factor in Ceduna may have been the announcement of the ‘Ceduna Keys’ marina as a ‘Major Project’, with expressions of interest called for the various allotments. It is therefore likely that people may be waiting to see the progress of this development prior to making any further commitment to existing property development.

The comparison chart below shows actual numbers of applications and their value: -

	2001-2002		2002 - 2003		2003 – 2004	
	<u>No.</u>	<u>Value \$</u>	<u>No.</u>	<u>Value \$</u>	<u>No.</u>	<u>Value \$</u>
New Dwellings	16	1,696,565.00	9	1,159,623.00	14	1,080,234.00
Dwelling Additions & Alterations	12	198,800.00	5	163,470.00	9	404,061.00
Garages & Carports	55	280,241.00	67	482,092.00	58	349,841.00
Commercial & Industrial	20	731,433.00	18	1,445,614.00	13	1,010,452.00
Signs & Other Structures	3	1,770.00	13	265,249.00	5	37,600.00
Totals	106	\$2,908,809.00	112	\$3,516,048.00	99	\$2,882,188.00

The Ceduna Council continued its reciprocal arrangement with the District Council of Le Hunte in providing a Development Control service and receiving a Health Officer service in return.

Strategic Planning

Council has a list of priority projects it wishes to commence and depending on other support from other levels of government etc it will hopefully complete many of these in the next 5 years and they are following on page 7.

cont.

- 1 Ceduna Keys
- 2 Ceduna Business District Upgrade
- 3 Planning Amendment Reports (General, Marina & Smoky Bay—Includes Cape Vivonne
- 4 Thevenard Loading/Unloading
- 5 Ceduna Airport Upgrades (North South Runway Infrastructure Upgrade Plan)
- 6 Skateboard Park
- 7 Swimming Enclosure
- 8 Industrial/Aquaculture Park Thevenard
- 9 STEDS Upgrade—Ceduna & Thevenard
- 10 Administration Building Additions
- 11 Land Development Other Areas (eg SAHT area & other subdivisions)
- 12 Effluent Treatment & Re-use upgrades
- 13 Thevenard Slip & Boat Ramp (Bosanquet Bay) Upgrade & transfer of ownership
- 14 Puckridge Boat Ramp Upgrade
- 15 Information Bay—East of Ceduna near Airport
- 16 CCTV—Security cameras installation
- 17 Talbot & George Street Estates
- 18 Sport & Recreation Infrastructure & Strategic Plan
- 19 Signage Upgrade
- 20 Ceduna Toilets Upgrade
- 21 Pedestrian Crossing near Ceduna Area School
- 22 Storm Water Harvesting—investigation & development
- 23 Crime Prevention Initiatives
- 24 Industrial/Aquaculture Park—Ceduna Airport Export initiatives when required
- 25 Thevenard Water Re-use—Ausbulk & Others
- 26 Information Bay—West of Ceduna
- 27 Alexander's Beach Improvements—Incorporating swimming enclosure
- 28 Entrances to Ceduna—Signage, revegetation
- 29 Entrances to Thevenard—Signage, upgrading
- 30 STEDS—Denial Bay—Investigations, planning & funding etc.
- 31 Thevenard Township—general rejuvenation
- 32 Denial Bay—Parks & Gardens Upgrades
- 33 Entrances to Denial Bay & Smoky Bay—Signage, upgrading
- 34 Industrial Park—Smoky Bay—Extension/Additional
- 35 Pinky Point Improvements—tourism development for the area
- 36 CAS Library Re-development—financial support
- 37 Ceduna/Thevenard walking trail continuation—continue the loop around the bays
- 38 Australia Day Volunteer recognition
- 39 Surf Generator—Davenport—investigation, Feasibility, planning funding etc.
- 40 Smoky Bay Walking Trials—investigation, planning, costing, funding
- 41 Council Community Arts Project—support, develop new arts projects
- 42 Smoky Bay Miltaburra Road Sealing—Applications for road funding etc.
- 43 Denton Street Smoky Bay Curbing
- 44 Smoky Bay Jetty Extension
- 45 Niche Wall Smoky Bay Cemetery

Whilst the list above is ambitious, the reliance on other than Council funding will determine the speed as to which the projects are commenced and completed. Projects like the Ceduna Keys Project will in itself when underway contribute important funds to Councils coffers to enable it to undertake these priority projects. Employment and economic development opportunities must be taken as they come before us to ensure our district has a future for our youth and community services are maintained for all living and visiting our region.

Building Control

One of the Construction Supervisors, from

the Works Department of council was promoted to Technical Officer, on the proviso that he undertake studies in the Building Surveying area. This will help council to fulfil its obligations under the Development Act and its inspection policy.

Planning

Council finally secured the agreement of the Department and Minister, on councils 'Statement of Intent' for the proposed General and Smoky Bay Plan Amendment Reports. These projects will continue over the next year. The agreement necessitated a compromise on councils part, which involved withdrawing its intention to look at the

cont.

'Coastal Zones' within its area, on the proviso that the Minister and Department provide resources and funding for a reassessment of the 'Coastal Zones' throughout the Eyre Peninsula, with the possibility of a Ministerial PAR being the result.

Council has deferred the PAR for the proposed Ceduna Keys Marina Project, until such time as the project receives Development Approval from the State Government.

Health

Mr Mike Thompson from the District Council of LeHunte, is continuing to provide food surveillance and food premises inspections, as part of councils reciprocal arrangement with the Le Hunte Council. A part of this service, is the maintenance of the Food Premises Data Base initiated by Department of Human Services.

During the reporting period 12 septic tank applications were approved under the Public & Environmental Health Act, all of which are connected to the Common Effluent Drainage System. A septic tank system is required to be installed by a licensed plumber who is responsible for notifying Council at prescribed stages so that inspections can be undertaken to ensure compliance with the approved plans and Waste Control Regulations.

Regulatory Control

Council has continued to give affect to its bylaws, with the control of its dry areas, with 9 expiations for alcohol offences issued

Under the Dog and Cat Management Act 1995, Council registered 740 dogs in its area. There were 125 dogs impounded during the reporting period. Several complaints were received relating to dog attacks on stock and residents should be aware that expiation notices will be issued for unregistered dogs or dogs wandering at large. For the 2003/2004 period 24 expiation notices were issued for a variety of offences. All the figures for the period were up on the last reporting period.

Operations

Many challenges in 2003/2004 year really stretched resources in the Operations Section

of Council with the undergrounding of power lines in the Ceduna Central Business District (CBD) and construction and sealing of; 5.3 kilometres of the Denial Bay Road, Collins Street, a section of Smith Road, Smoky Bay Aquaculture Park Roads as well as half of the remaining unsealed roads in the Denial Bay Township being the major projects for the year.

The effort that has been put into the selection of better rubble for the construction of roads continued and whilst the higher clay content rubble being used, can be slippery soon after construction, these roads provide tighter road surfaces and far better dry weather performance.

The following are the unsealed roads constructed in the 2003-04 year:

Formation and surfacing of; 7.1 kilometres of Oorla Tank Road, 4.5 kilometres of Schwartz Hill Road, 1.3 kilometres of Dog Fence Road, 2.7 kilometres of Laura Bay Road, 7 kilometres of Standpipe Road, sections of Kalanbi Road, plus small sections of roads and road intersections.

The challenges are great and I urge all in our community to be a part of the challenge that lays ahead for Council and our community at large.

I take this opportunity to thank our valued volunteers for their unselfish personal commitment to our community's well being over the many years. To Elected Members and staff I personally thank them for their commitment and determination to make our community one of the best to live, work and play in.

Tony Irvine



Elected members

The District Council of Ceduna is made up of a Mayor and eight Elected Members elected by the community to represent the interests of everyone in the council area.

Through their daily activities living and working in the area and through their role of receiving representations from constituents, Councillors bring to the policy making and budgetary process a vast reservoir of knowledge and understanding of community aspirations.

Through the formal debating processes of the Council this knowledge and understanding

coalesce into policies and priorities which are uniquely suited to the people of Ceduna. The Mayor and Councillors of the Ceduna Council were elected in May 2003 to represent your interests.

Members of the public may raise issues directly with their Councillors by contacting them as listed on the following page.



- 1. Mayor
Ken McCarthy
- 2. Deputy Mayor
Allan Suter

- 3. Cr Eddie Burge
- 4. Cr Lynton Brown
- 5. Cr Ian Cawood



- 6. Cr Carolyn
Ronan
- 7. Cr Sharyn Spry
- 8. Cr Trevor
Trenowden

Elected members contacts

NAME	ADDRESS	PHONE NUMBER	FAX NUMBER	MOBILE NUMBER	EMAIL ADDRESS
Mayor Ken McCarthy	24 Dowling Crescent CEDUNA SA 5690	8625 2158	8625 3935	0407 714 157	kmccarthy@ceduna.sa.gov.au
Deputy Mayor Allan Suter	22 Dowling Cres OR Box 708 CEDUNA SA 5690	8625 3838	8626 9116	0429 849 961	asuter@iprimus.com.au
Cr Eddie Burge	PO Box 582 CEDUNA SA 5690	8625 8054	8625 8054	n/a	n/a
Cr Lynton Brown	178 Decres Bay Rd OR Box 332 CEDUNA SA 5690	8625 2012	8625 2012	0428 930 988	shellycp@tpg.com.au
Cr Ian Cawood	9 Barlow Court SMOKY BAY SA 5680	8625 7171	8625 7171	n/a	smokybay@bigpond.com.au
Cr Carolyn Ronan	3-5 McKenzie Street, DENIAL BAY OR Box 48 CEDUNA SA 5690	8626 2160 bh 8625 3946 ah	n/a	n/a	ronans@bigpond.com
Cr Sharyn Spry	50 Poynton St OR Box 440 CEDUNA SA 5690	8625 2511 bh 8626 9100 ah	8625 2533	0438 667 330	sprys@dodo.com.au
Cr Trevor Trenowden	12 Poynton Street OR Box 41 CEDUNA SA 5690	8625 2378	8625 2378	n/a	n/a
Cr Michael Ross	25 McKenzie Street OR Box 126 CEDUNA SA 5690	86253285 bh 86252046 ah	86253285	0428 252 046	rosselect12@yahoo.com.au

Elected members allowances

Allowances and reimbursements paid to elected members for the 2003/04 financial year were as follows:

Elected Members Allowances 2003-2004

	Annual Allowance	Meal/Accom Reimbursement	Phone Reimbursement	Travel Reimbursement	Total Paid
Mayor McCarthy	10,500.00	-	-	-	10,500.00
Cr Burge	2,000.00	-	-	678.00	2,678.00
* Cr Slattery	-	-	-	203.05	203.05
* Cr Limbert	-	-	-	8.90	8.90
* Cr Michell	-	-	-	13.70	13.70
* Cr Workman	-	-	-	3.99	3.99
* Cr Hoffrichter	-	-	-	1.90	1.90
Cr Comas	1,625.70	-	-	70.50	1,696.20
Cr Suter	3,000.00	-	-	-	3,000.00
Cr Brown	2,000.00	-	-	157.99	2,157.99
Cr Cawood	2,000.00	-	-	1,043.10	3,043.10
Cr Ronan	2,000.00	-	-	583.20	2,583.20
Cr Spry	2,000.00	-	-	-	2,000.00
Cr Trenowden	2,000.00	-	-	32.94	2,032.94
	27,125.70	-	-	2,797.27	29,922.97

* Elected Members who retired or were not returned at the May 2003 election

Attendance at meetings

Figures are representative of Council, committee and sub-committee meetings only. They do not show community group meetings, ministerial delegations etc.

Elected Members Meeting Attendance

	Total	Attended	Apology	Non Attendance
Mayor McCarthy	41	36	4	1
Cr Burge	35	35	-	-
* Cr Comas	30	16	12	2
Cr Suter	36	33	2	1
Cr Brown	40	37	2	1
Cr Cawood	31	28	3	-
Cr Ronan	33	25	8	-
Cr Spry	41	29	9	3
Cr Trenowden	31	22	7	2

* Represents members who resigned during 2003/2004

Council Staff

Administration

Chief Executive Officer	Tony Irvine
General Manager Corporate Services.....	Trevor Smart
Manager Administration & Finance	Francois d’Hotman de Villiers
Aboriginal Liaison Officer	Mitch Dunnett
CEO Personal Assistant.....	Sonia Oats
Revenue Officer.....	Kathryn Pearce
Corporate Services Personal Assistant.....	Alex Sleep
Finance & Compliance Officer - part time	Karen Green
Finance & Compliance Officer/Administration Officer	Jodie Nielsen
Customer Service Officer – part time	Karinne Woollatt

Youth Services

Bush Breakaway Coordinator.....	Penny Pilgrim
Youth Centre Coordinator	Gavin Bawden
Youth Centre Supervisors	Charlotte Saunders
.....	Bradleigh Karam
.....	Kimberley Eckert

Operations Department

General Manager Operations.....	Grant Drummond
Operations Personal Assistant.....	Heidi Yates
Environmental Services Manager	Chris Holland
General Inspector	Len Bawden
Works Manager	Andy Johns
Works Manager Technical Assistant.....	Jeff Hertz

Construction Supervisor	Peter Oestmann
.....	Leigh Thompson
.....	Don Thompson
.....	Karl Swadek

Maintenance Supervisor.....	Brett Collins
Leading Hand	Vacant
Mechanic/Storeman.....	Andrew Squibb
Apprentice Mechanic.....	Jordy Grills
Refuse Collection	Rick McKay
Maintenance	Kevan Tanke
Maintenance	Rob Mullan
Construction & Maintenance	Mark Kavanagh
Construction & Maintenance	Alec King

Park & Gardens Supervisor.....	Quentin Schulze
Leading Hand	Suzanne Pav
.....	John Mullan
.....	Jeffery Coleman
.....	James Betts
.....	Lyn Keanelly

Water & Effluent Services	Kym Marks
.....	Ray Price
.....	Mark Skinner

Airport Refueller.....	Brian Kennedy
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Senior Staff Allowance

Council has six senior officers with allowances, bonuses and benefits that are made available to those officers as part of a salary package as detailed.

Chief Executive Officer

Vehicle with private usage
 Civic Allowance
 Own Home Owner Allowance
 Professional & Personal Development Allowance
 Private Health Cover
 Superannuation
 Home Phone & Mobile Costs

General Manager Corporate Services

Vehicle with private usage
 Own Home Owner Allowance
 Home phone rental & mobile phone use
 Work Attire Subsidy

Manager Administration & Finance

Rental Allowance
 Mobile phone use
 Work Attire Subsidy

General Manager Operations

Vehicle with private usage
 Home phone rental & mobile phone use
 Work Attire Subsidy
 Own Home Owner Allowance

Manager Environmental Services

Vehicle with private usage
 Rental Allowance
 Home phone rental & mobile phone use
 Work Attire Subsidy

Works Manager

Vehicle with private usage
 Mobile phone use
 Work Attire Subsidy

Salary Range for all employees

Salary Range	No. of Employees	Previous Year
0-\$10,000	1	0
\$10,001-\$20,000	5	2
\$20,001-\$30,000	3	4
\$30,001-\$40,000	20	21
\$40,001-\$50,000	8	4
\$50,001-\$60,000	2	2
\$60,001-\$70,000	3	1
\$70,001-\$80,000	2	2
\$80,001-\$90,000	0	0
\$90,000-\$100,000	0	1
\$100,000-\$110,000	1	0
Total Employees	45	37

Council committees & delegations

The roles and responsibilities of all committees are contained within Councils Policy Manual and are a requirement of the Local Government Act 1999. Members of the public can access these policies at the Council Administrative Centre, or purchase a copy for a fee.

Council reviews the structure, membership and relevance of all committees at least on an annual basis.

During the 2003/2004 financial year the structure of all committees was reviewed substantially with a number of minor amendments.

Additionally, the membership of most committees has been expanded to provide for non-council organisations and/or community members to have full voting rights on the relevant committee.

The inclusion of community members on Council committees is seen as a direct consultative process where members of these organisations can have direct input into the decision making process of the committees.

All committees then make recommendation to full Council for their decision on issues.

Council Committees

Technical Services & Works Committee
Technical Services & Works Skate-Park Sub-committee
Administration & Finance Committee
Social Services Committee
Davenport Creek Management Committee
Ceduna & Districts Bushfire Prevention Committee
Development Assessment Panel
Marketing Ceduna Committee
Oysterfest Sub-committee
Ceduna Hotel Development Advisory Group
Australia Day Judging Panel
Ceduna & Districts Sport & Recreation Committee

Council Appointments to Community Committees, Boards, Organisations etc.

Great Australian Bight 1000 – West Coast Strategy Committee (Joint Councils)
Western Animal Plant Control Board
Ceduna & Districts Health Services Board
Ceduna Community School Library Board
Miltaburra Area School Council
Ceduna Area School Council
Ceduna & Districts Group CFS
Nunjikompita CFS Brigade/Smoky Bay CFS Brigade
Ceduna Business & Tourism Association
SA Co-operative Bulk Handling Committee (silo)
Spencer Institute of TAFE – Ceduna Campus
Far West Rural Service Group
Port of Thevenard Committee
Ceduna Area School Swimming Pool Committee
Ceduna Community Radio Committee
Western Eyre Peninsula Soil Conservation Board
Far West Recreational Fisheries Committee
Ceduna Area School Redevelopment Committee
Coastal Councils Committee
CBTA Safe Swimming Enclosure Committee
Ceduna Student Support Team



cont.

Ministerial & Other Appointments (Non-Council)

Eyre Peninsula Catchment Water Management Board (Ministerial)
Eyre Peninsula Community Foundation (Regional Development Board)
Eyre Regional Development Board
Far Western Enterprise & Learning Alliance (Local Community)
Flinders Region Area Consultative Committee (Ministerial)
State Aboriginal Advisory Committee (Ministerial)
Local Government Association Aboriginal Advisory Committee (LGA)
DHS – Aboriginal Services Implementation Committee (Dept)
Ceduna Community Service Committee (Community)

Council Appointments to the Local Government Association & Other Bodies

Eyre Peninsula (EP) Local Government Association Executive
EP Local Government Association Conference Delegate
Local Government Association (LGA) of SA Annual General Meeting Delegate
Local Government (LG) Finance Authority Annual General Meeting Delegate
Australian LGA Annual Conference & Annual General Meeting Delegates
Australian Airports Owners Association Annual Conference & Annual General Meeting Delegates
EPLGA Roads & Transport Reference Group
SA Local Government Roads & Works Conference
LG Grants Commission Road Indices Reference Group
LG Future Directions Implementation Reference Group (State, Federal & Local Government Based) (LGA)
Australian LGA National Local Roads Congress
Youth Advisory Group



Excellence in customer service

Council's philosophy on customer service is "everyone in the District Council of Ceduna must serve the customer or support someone who does".

This philosophy and other customer service values were adopted by Council in September 1998 with the aim to improve service to our customers by providing an excellence in customer service. There are now guidelines on how our customers should be treated, and outlines to the customer what can be expected from Council staff in their service.

Although it is human nature to dislike criticism, Council recognises that complaints give us the opportunity to put things right. To aid us in becoming more aware of problems that exist with Councils operations we have developed a 'PLEASE REVIEW' form for our customers to complete. These can be obtained from the Council Office, online at www.ceduna.net or can be posted out on request.

Public Enquiries

This year has seen the implementation of a Customer Action Request System (CARS) that will assist both customers and Council Officers alike in improved management of enquiries from the public. The CARS system is designed to capture information from the public, and then provides requests to relevant officers to action the enquiry. There are reporting functions of this system that provide for a greater level of accountability from Council.

The implementation of this system is a continuation of our internal assessment and development of better management practices.

Written Reports to Council

All senior officers report to Council on a monthly basis on various matters in their area of responsibility. Approximately 126 reports were presented to Council by Officers in the past year. These reports generally have

recommendations from the relevant officer to the Council, and Council then has the option of accepting these recommendations or taking a different course of action.

Correspondence Received

A total of 1679 (1744 in 2002/03, 1192 in 2001/02, 1277 in 2000/01, 1895 in 1999/00, 1369 in 1998/99, 2813 in 1997/98) items of correspondence were received by Council that required some form of action or response. All correspondence does not get presented to Council as Council provides direction for Council Officers to act under Council Policy. Approximately 160 items of correspondence were presented to Council for consideration with comments and recommendations provided to Council by Council Officers.

Funding Submissions

Council's officers prepared a number of detailed submissions seeking funding for infrastructure improvements, responding to legislative changes, reporting to the other two tiers of government etc.

Council has a relatively small rate base, and as such the obtaining of grant funds is vitally important in developing infrastructure and services throughout the district.



Council Directory & Services

A full overview of Council's services can be viewed on the website at www.ceduna.net

Administration Office

44 O'Loughlin Terrace
PO Box 175, Ceduna, SA, 5690

Office Hours: Mon to Fri
8.30am – 5.30pm

Ph: (08) 8625 3407
Fx: (08) 8625 3435
Email: council@ceduna.sa.gov.au
Website: www.ceduna.net

Works Depot

Goode Rd Ph: (08) 8625 3434

Airport

Eyre Highway Ph: (08) 8625 3432

Refuse Depot

Goode Rd Ph: (08) 8625 2267

Youth Centre

1 Bergmann Drive Ph: (08) 8625 2005

Council Provides & Maintains

Airport
Beach Shelters
Beach/Foreshore Areas
Bicycle Tracks
Boat Ramps
Carparks
Cemeteries
Community Bus
Dog Control
Dog Boarding Kennels
Garbage Collection
Jetties & Pontoons
Library Facilities
Litter Bins
Parking Bays/Street Closures

Parks & Gardens
Plant & Machinery
Playgrounds
Public Toilets
Reserve Areas
Roads, Footpaths, Kerbing
Seats/Signs
Septic Tank Pump Outs
School Crossings (some)
Street Lighting
Street Tree Planting
Streetsweeping
Town Halls
Traffic Control
Water Supply
Youth Affairs



cont.

Council Inspects & Licences

- Food Premises
- Nursing Homes & Rest Homes
- Outdoor Signs
- Sanitary Conditions of Buildings
- Road Reserve Permits for business purposes

Council Administers

- Beach Controls
- Parking Controls
- Litter Controls
- Sign Controls
- Planning Regulations
- Building Regulations
- Development Plans
- Dog Control & Registration

Council Conducts

- Australia Day Awards
- Citizenship Ceremonies
- Civic Receptions
- Oysterfest
- Other various events

Council Advises on

- Fire Regulations
- Infectious Diseases
- Pest Eradication
- Pool Hygiene

Council Assists

- Advocacy for the Community
- Community Organisations
- Community Swimming Pool
- Economic Development
- Festivals & Annual Events
- Local Businesses
- Senior Citizens Clubs
- Sporting Groups
- Tourism



Council registers

Council is required to maintain the following registers that are available for perusal to the general public:

- ◆ Register of Interest – Members of Council
- ◆ Register of Allowances & Benefits – Members of Council
- ◆ Register of Benefits – Council Staff
- ◆ Register of Public Roads
- ◆ Register of Community Land
- ◆ Register of By-Laws
- ◆ Register of Election Campaign Returns

Community Land

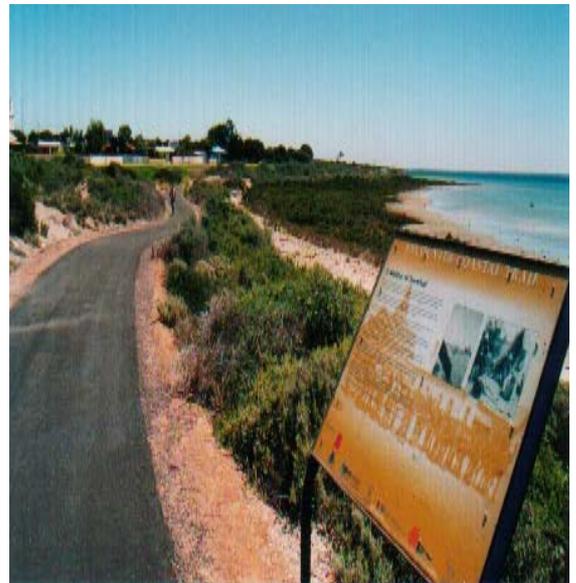
Council has completed the classification of community land but has not as yet adopted management plans for Council land that is classified as community land.

The management plans have been drafted and will be available for public consultation in November 2004, prior to adoption in December 2004

Codes of Conduct

Council has adopted Codes of Conduct as detailed:

- ◆ Members Code of Conduct
- ◆ Staff Code of Conduct



Representation Review

Council last conducted a representation review during the 2000/2001 financial year with this review receiving certification from the State Electoral Office.

Notification of completion of the review was published in the Government Gazette on 22 November 2001 with the following results on the Councils membership structure and boundaries:

- ◆ retention of the existing structure of no wards;
- ◆ retention of the existing elected member number of one Mayor and eight elected members;
- ◆ retention of the existing area of council with no boundary realignment, extension or reduction.

Provisions of the Local Government Act 1999 require Council to comprehensively review the composition of the Council at least once every six years. Accordingly Council will only be required to complete the next representation review by November 2007.

A copy of the review can be viewed at the Council Administration Centre, or may be purchased for a small fee. The outlined issues included Ceduna Community background, Communities of Interest including Physical & Topographical, Demographic Trends,

Economic Factors, Recreational & Social, and Regional Issues, Participation in Decision Making, The Consultation Process and Representation Options.

Council currently operates on a no-wards basis with a representation of a Mayor and eight elected members. The number of electors for the area is currently 2,622 which gives a representation ratio of 1:291. This indicates that this Councils electors are well represented with the highest representation quota being District Council of Orroroo/Carrieton with 1:136 and the lowest, City of Tea Tree Gully with 1:5936.

Boundary Adjustments - Public Initiated Submissions

Under Section 28 of the Local Government Act 1999 'electors' can initiate submissions for boundary adjustment.

Electors requiring detailed requirements of a Public Initiated Submission can contact Council to obtain further details of the Act.

Statistical Data from other Councils

Council	Electors	Total Members (inc Mayor)	Representation Quota	Area (Hectares)	Population	Total Revenue \$000's
Peterborough	1740	9	193	301,257	1,979	1,999
Southern Mallee	1903	9	211	571,462	2,258	2,882
Kingston	2654	11	241	336,308	2,513	3,257
Tumby Bay	2386	9	265	267,405	2,658	3,499
Barunga West	2786	10	278	158,345	2,536	2,743
Ceduna	2622	9	291	544,535	3,614	4,368
Goyder	4058	13	312	670,221	4,360	5,612
Mount Remarkable	3114	7	444	341,523	3,047	3,123
Kangaroo Island	4881	10	488	444,273	4,475	6,065
Yankalilla	4932	9	548	76,086	3,983	3,956
Lower Eyre	3896	7	556	476,337	4,117	5,140

Public Information

Council has a Code of Practice for the Use of Confidentiality Provisions in the Local Government Act 1999.

Meetings of Council

In fulfilling the role of an effective Council which is responsive to the needs of the community and operates within the legal framework as prescribed by the Local Government Act, the District Council of Ceduna is fully committed to the principle of open government, whilst recognising that on some occasions it may be necessary in the broader community interest to restrict public access to discussion and/or documents.

Public access to Council and Council Committee Meetings is guaranteed and encouraged, except where the Council believes it is necessary in the broader community interest to exclude the public from the discussion of a particular matter.

A simple example would be a case where the Council is intending to bid at auction to acquire land and would not want others involved (such as the vendor) to have prior knowledge of what the Council was setting as an upper limit to bid at the auction, as to do so would prejudice the position of Council and disadvantage the community.

Further examples occur when information pertaining to the health, safety or financial position of a person is involved. The public is only excluded when considered absolutely necessary.

Council used the confidential-provisions pursuant to Sections 90 of the Local Government Act on Eleven (11) occasions from a total number of Agenda items of 266.

Of the total Agenda items 4.1% were discussed using the Confidentiality Provisions. This compares to 3.4% in 2002/03, 3.8% in 2001/02, 2.6% in 2000/01,

1.8% in 1999/00 and 4% in the 1998/99 financial years, which reaffirms our commitment to conducting Council business in an open and transparent manner.

The confidentiality provisions were used as such:

August 2003

*SE & DK Evans – Development Proposal for Smoky Bay

*Laura Cove Developments – Proposed future use of Bosanquet Bay Slipway
Dust Disease Tribunal – Codling V's District Council of Ceduna

November 2003

Heads of Agreement – Ceduna Keys & Coastal Centre Project
Ceduna Keys & Coastal Centre Project
Ceduna Keys & Coastal Centre – Developer Negotiations
*Councillor Dispute

February 2004

*Sale of Vacant Council Land

May 2004

Chief Executive Officer's Performance Appraisal

June 2004

*Ceduna Aerodrome Jet A1 Refuelling
*Sale of Vacant Council Land – Reserve Price

Of these eleven (11) confidential agenda items, five (5) have had the confidence order lifted and are now publicly available with regards to the above items. Those items marked with an asterisk * remain in confidence.

Freedom of Information Statement

Most information and files held by the District Council of Ceduna are available for public viewing.

The Freedom of Information Act 1991 provides legislation and guidelines for access and provision of information to the public. If Council refuses access to a document we must issue a certificate stating why the document is a restricted document.

Most information and files held by the District Council of Ceduna are available for public viewing. There are a few exceptions, such as personal and personnel records and matters which are subject to litigation, but generally, information is readily available for viewing at no charge or a minimal reproduction charge.

In rare cases, retrieving the requested information involves considerable staff time. It is important to specify what you require as clearly as possible so our staff may quickly and efficiently help you. If extraordinary staff time is required to comply with an information request, charges may apply.

Most information is readily available without recourse to the Freedom of Information Act and we invite you to discuss your information needs with us.

For the year 1 July 2003 to 30 June 2004, this

Council received no requests under provisions of the Freedom of Information Act to provide information.

Requests under the Freedom of Information Act 1991 for access to documents in the possession of Council should be accompanied by the relevant application fee and directed in writing to

Freedom of Information Officer
District Council of Ceduna
44 O'Loughlin Terrace
CEDUNA SA 5690

Additional search fees may apply to requests where substantial time is involved to access the required documentation.

All general enquiries on Freedom of Information Act issues should be directed to Freedom of Information Officers, Trevor Smart or Sonia Oats.

Information Available to the Public

Council is regulated under several Acts, and/or is required to provide information under other Acts. A listing of Acts and Plans that Council operates under follows on page 26.



cont.

Acts, Regulations & Plans

Local Government Act
Freedom of Information Act
Building Code of Australia
Public & Environmental Health Act
Real Property Act
Food Act
Housing Improvement Act
Environmental Protection Act
Parking Regulations
Dog & Cat Management Act
Development Act
Strategic Plan
Ceduna Development Plan
Eyre Development Plan

Minutes

Minutes of each monthly Council Meeting are available on Councils Website for free or in hard copy for a small fee. They are also displayed in the Council Foyer for public information.

Agendas

Agendas are displayed in the Council Foyer for public information three days prior to the Council Meeting.

Documents Available

The following documents are available for public inspection at the Council Office free of charge. Members of the public can purchase

them for a fee:

- Council & Committee Agendas
- Council & Committee Minutes
- Policy Manual
- Annual Report
- Strategic Plan, Business Plans, & Financial Plans
- By-laws
- Register of Elected Members - Allowances and Benefits
- Register of Employees' Salaries & Wages and Benefits
- Assessment Book
- Register of Public Streets and Roads
- Register of Fees and Charges levied by Council
- Supplementary Development Plans previously on exhibition
- Development Application Register
- Financial Statements



Equal Employment Opportunity

The District Council of Ceduna believes it has a social responsibility toward all members of its community and is required to create an employment environment which reflects the values and needs of the community.

Council has an ongoing Equal Employment Opportunity program, which includes the identification of any policies, procedures and practices that have implications for equal employment opportunity.

These are subject to ongoing review by the Equal Opportunity Committee to ensure that discriminating policies and structures are eliminated.

Indigenous Employment

As part of its equal employment initiatives policy, the District Council of Ceduna is committed to providing employment opportunities to the same percentage of Aboriginal people as in the Ceduna community (currently approximately 22%).

Through Council initiatives, and partnerships formed with other organisations, employment opportunities have been created through:

Youth Centre

1 full-time and 3 part-time staff operate the Ceduna Youth Centre. Council will shortly recommence the Bush Breakaway Program which will assist youth at risk. Other organisations involved include Children's Youth & Family Services, Ceduna Area School and SA Police.

Aboriginal Liaison Officer

Council employs an Aboriginal Liaison Officer with this position providing advice to Council on issues of aboriginal culture, promotion of indigenous employment and education, and provides a liaison between Council and indigenous communities and organisations.

Municipal Services

Council received funding to provide refuse collection services to the Koonibba Aboriginal Community.

Parks & Gardens

Council currently employs three full-time indigenous employees in our Parks & Gardens Team.

Contractors

From time to time Council contracts the services of indigenous persons to undertake projects including graffiti prevention (mural painting), by-law enforcement, and native title and heritage clearance issues.

With the above projects and employment opportunities Council currently has up to six indigenous persons employed on a full or part-time basis.

This sees Councils current employment of aboriginal persons to just above 15% of our total workforce. This does not take into account works carried out on a contractual basis by indigenous persons.

With Council progressing the Ceduna Keys Marina project, there will also be a commitment required from developers to provide local and indigenous employment opportunities during the construction phase of this project.

Council maintains a strong commitment to equal employment opportunity principles and the employment of target groups.



Council rates & rebates

Section 171 of the Local Government Act requires a Council to prepare and adopt each year, in conjunction with setting the rates, a rate policy.

As a requirement of the Local Government Act 1999, Council is required to adopt a rating policy as part of the annual budget process. Even though this is a legislative requirement, it also assists Council in its approach to rating issues, and gives consistency to decision making relative to rating issues.

A summary of this policy is provided for your information, with a copy of the entire policy available for inspection by the public free of charge at the Council Office, or for purchase if you wish to obtain a copy.

Policy Objectives

The objectives of the rating policy are to assist Council to:

- ◆ outline clearly the rates policy position and approach
- ◆ provide information on the rates policy to ratepayers
- ◆ summarise the legal position relating to the setting and collection of rates
- ◆ comply with provisions of the Local Government Act 1999

Policy Content

The policy outlines covers the following issues:

- ◆ strategic focus
- ◆ method used to value land
- ◆ adoption of valuations
- ◆ business impact statement
- ◆ Council's revenue raising powers
- ◆ differential general rates
- ◆ fixed charge
- ◆ separate rates
- ◆ service charges
- ◆ pensioner concessions
- ◆ Unemployed persons' concessions
- ◆ payment of rates
- ◆ late payment of rates
- ◆ sale of land for non-payment of rates
- ◆ remission and postponement of rates
- ◆ rebate of rates
- ◆ early rate payment incentive
- ◆ disclaimer.

Review of Rating Model

During the 2004/2005 financial year Council will commence a review of the rating methods used to assess rates on rateable properties within the Council area.

This will include separate reviews on general rates, effluent charges, and other service rate and charges.

Under new provisions of the Local Government Act, substantial public consultation is required on any rating model reviews and the public will be provided with the opportunity to voice their opinion on any proposed change to Councils rating model.

Rate Rebates

During the 2003/2004 financial year Council received no requests for rebates on rates.

As part of the Rating Policy, Council gives rebates on various properties with these properties predominately being recreation reserves leased to various organisations, Child Care facilities, Scout Groups, and other community based non-profit organisations.

For a complete listing of rate rebates awarded through the rating policy, members of the public can view the Rating Policy free of charge at the Council Office.



Policies

As at 30 June 2004 Council had the following policies as outlined below, and these are available for inspection by the public.

These policies assist the Elected Council and staff members through giving guidance in different issues which lends itself to a more consistent decision making system.

Through delegated authority, some policies give direction to, and empower the Council Administration to make decisions on issues as they arise. This allows for more efficient, timely and effective administrative processes.

All policies are subject to review and change as required.

Administration Policies

Use Of Council Chamber
General Enquiries
Prosecutions
Leave – Christmas Shutdown
Distribution of Policy Manual
Representation on the Western Animal & Plant Control Board
Release Of Media Statements
Investigations for Legal Actions
Correspondence - Registration
Council Meeting Correspondence/Late Correspondence
Indemnification of Council by Contractors
Jointly Owned PA System
Community Bus
Senior Officer Definition
Delegations of Power - Expiation Fees
Delegations of Power - Permits, Licences & Leases
Delegations of Power - Freedom of Information
Delegations of Power - Special Event Permit
Delegations of Power - Dog & Cat Management
Delegations of Power - Local Government Act
Delegations Of Power - Liquor Licensing Act
Itinerant Traders
Customer Service
Council Committees
Registration of Interest - Prescribed Officers
Consultation Policy

Code Of Practice for Access to Council,
Committee Meetings & Documents
Computer Workstation Management
Internet & E-mail
Street Stall
Printing Resources
Ceduna Memorial Hall Hire

Ceduna Koonibba Water Scheme Policies

Entitlement to Services
Domestic, Commercial & Industrial Services
Rural Services
Operating Pressure
Pressure Limiting Devices
Operating Flow
Flow Limiting Devices for Rural Water Users
Water Service Materials
Domestic, Commercial & Industrial Connections
Rural Connections
Backflow Prevention
Maintenance
Glossary of Terms

Community Events Policies

Citizen Awards & Event of the Year for Australia Day Award

Development Policies

Building Rule Assessment—Footings
Delegations – Authorised Officer
Building Setback
Building, Underskirting
Minimum Documents Required
Development Assessment Procedures
Minimum Size of Dwellings
Heights of Fences
Minimum Sealing Requirements
State & Federal Election Signs
Crossing Places
Fences – Cost Sharing
Building Inspection
Business Support & Incentive
Zincalume/Colourbond
Residential Outbuilding

cont.

Elected Member Policies

Elected Members' Code of Conduct
Visiting Ministers or Government Officials
Elections – State & Federal Election Signs
Elected Member Casual Vacancy Policy
Elected Members' Allowances & Support
Review Of Decisions
Elected Members & Staff Travel Policy

Finance Policies

Monies Received
Banking Of Monies Received
Accounts For Payment
Disbursements
Salaries and Wages
Bank Accounts
Loan Register
Petty Cash
Stock
Loose Tools (\$100-\$500)
Minor Plant (Over \$500)
Plant & Machinery
Furniture & Equipment
Fixed Assets
Depreciation
Recovery of Overhead Charges
Goods & Services Provided By Council
Debtors
Hiring Of Council Property
Tenders & Quotations
Payments Using EFT
Insurance – Council Property & Risk
Council Property & Risks
Private Works
Auditor Appointment
Travel Allowances Reimbursements
Credit Card Use
Reimbursement of Mayors Expenses
Donations by Council
Eftpos Usage Guidelines

Council Rating Policy
Council Rates – Single Farm Enterprise
Salary Packaging & Sacrifice Arrangements

Health Policies

Immunisations
Consumption Of 18 Tank Water
Public & Environmental Health Act -
Delegation Of Power
Septic Tanks - Delegation of Power
Food Act 1985 – Delegation Of Power

Housing & Community Amenities

Cemeteries
Operation of Community Library
Damage To Council Properties
Recreational Use of Reserves
Promotion of Art & Culture

Occupational Health & Safety Policies

Alcohol & Drugs In the Workplace
Hazardous/Dangerous Substances
Delegation of Power
Sexual Harassment
Safety Vests
Health & Safety – Employers, & Employees
Responsibilities
Protective Clothing
No Smoking Areas
Ultra Violet Light
First Aid Qualifications
Plant Management
Emergency Facilities
Electrical Safety
Inclement Weather
Hepatitis B, HIV Aids
Personal Protective Equipment
Confined Spaces
Induction of Employees



cont.

Training
Manual Handling
Machine Guarding
Workplace Journey Injury
Incident/Accident & Hazard Reporting
Consultation
Asbestos
Safety Footwear
Purchasing
Contractors' Responsibilities
Safe Working Procedures
Internal Rehabilitation

Parking & Traffic Control Policies

Reserved Parking (Permit Areas)
Minimum Sealing Requirements
Road Train Permits

Public Order Policies

Fire Prevention Officer - Delegation of Power
Barking Dog Complaints
Fireworks Permits – Delegated Authority
Order Making Policy

Staff Policies

Allocation of Council Vehicles (Private Use)
Formal Addresses To Groups, Organisation
Training & Development
Equal Employment Opportunity
Service Awards
Housing of Senior Staff
Removal Expenses For Senior Staff
Telephones-Provisions to Officers

Human Resources Management
Military Training-Wages
Corporate Uniform—Employees
Leave – Sick Leave
Leave – Annual Leave & Long Service Leave
Court Service by Employees
Employees Code of Conduct
Membership of and Participation in Volunteer Organisations

Works & Equipment Policies

Fire Extinguishers Installation
Use Of Council Plant at Fires
Fork Lifts – Use In Streets etc.
Use Of Council Plant in Disasters
Street/Road Names – Allocation
Roadside – Ploughing Of Road Reserves
Leasing Of Road Reserves
Graffiti – Works Procedures
Erection of Street Refuse Bins
Household Refuse Bins
Replacement of Council Owned Vehicles
Sand Drift
Street Tree Removal - Delegation of Power
Standards for Grids on Roads
Memorial Trees & Plaques
Rubble Pits
Provision of Crusher Fines for Road Verges
Ceduna Restricted Access Vehicles
Clearances



Strategic Plan

Council has adopted a Strategic Plan for a three-year basis, with the Plan being reviewed by Council on an annual basis.

The following information outlines the Objectives and Strategies that were scheduled to be actioned during the 2003/2004 financial year.

The current Strategic Plan is Council's second and forms an important part of managing Council's infrastructure, public services, communication and public relations.

Council gives strong consideration to the Strategic Plan in assessing the budget requirements each year, as the Strategic Plan

was developed in consultation with members of the public and relevant organisations and agencies.

Whilst most strategies have been actioned to varying degrees, some strategies cannot be achieved due to financial constraints or if the strategy is jointly the responsibility of an external agency.

Members of the public are welcome to view our strategic plan in full, and can purchase the plan if they wish.



cont.

Goal 1 - Maintain, upgrade and develop physical infrastructure within Councils financial capabilities

1.01 Improve the quality and supply of water

- Continuation of assessment of storm water catchment and reuse options, with funding being sought to enable development of appropriate studies and plans.
- Representation on Eyre Peninsula Water Catchment Management Board maintained to keep abreast of water issues and funding opportunities.
- Eyre Peninsula Local Government Association developing business plan for improved water supply & quality in partnership with Council.
- Investigating opportunities for effluent reuse in Ceduna/Thevenard using Smoky Bay STEDS as a case study.

1.02 Develop and improve roads and footpaths

- Annual inspection undertaken by Council Committee to assess and prioritise future roadworks requirements.
- Local Government wide campaign for additional commonwealth funding. Federal Government will extend Roads to Recovery funding program.
- Continue to participate in Eyre Peninsula Transport Strategy.
- Continue to link road development plan into Council's financial and strategic plan.
- Categorising roads according to use and prioritise roads for construction and sealing
- Develop five year road development plan
- Updated road and footpath plans
- Developing a program for repair of footpaths
- Assessment and implementation of appropriate asset management plan

1.03 Provide appropriate public conveniences

- Continue to assess appropriate standards and type of facilities.
- Funding reserve established for future improvements

1.04 Improve the standard of streetscaping

- Under grounding of power undertaken in 2003/2004 jointly funded by Council and the State Government through the Public Lighting Environmental Committee.
- Stormwater works completed.
- Funding reserve established as part of 2004/2005 budget process to assist in Ceduna CBD upgrade process.
- New kerbing, shop access ramps constructed, and footpath paving to be carried out in early 2004/2005.

1.05 Improve the standard of communication services

- Eyre Regional Development Board has responsibility for upgrade of telecommunication facilities on Eyre Peninsula, with most upgrades completed.
- New Telstra Mobile Facility installed at Smoky Bay through partnership with Eyre Regional Development Board, Telstra, and Council.
- Broadband facilities to be available in late 2004.



cont.

1.06 Further develop the infrastructure and service level of the airport

- Council has provided funds for purchase of land adjacent Ceduna Airport to provide for future expansion requirements. Negotiations have commenced for land purchase to allow for expansion.
- Airport plan will continue to be assessed and updated.
- Future upgrades dependant on funding availability from external sources and identified future use.

1.07 Improve traffic management

- Council Officers have held preliminary meetings with businesses to ascertain future parking requirements.
- Provision of parking requirements on private developments established.

1.08 Develop regional transport strategies

- Actively participating in the Eyre Peninsula Transport Strategy
- Council participating in the Eyre Peninsula Grain Transport Summit to ensure future provision of appropriate transport facilities (ie rail, road, rail network, etc)

1.09 Maximise funds available for infrastructure development through the business planning process.

- Council continues to participate in a pilot project funded by the Local Government Association of SA - Step by Step Program - to assess content of infrastructure plan and initiate proactive asset management systems.
- Ceduna/Koonibba Water Scheme rating model reviewed.
- Ceduna/Thevenard STEDS rating model reviewed.
- General Rate model will be reviewed in 2004/2005.
- Review of all Council policies from Council Policy undertaken on an annual and ongoing basis.

Goal 2 - Enhance protect and maintain our natural environment for current and future generations

2.02 Upgrade the effluent systems

- Ceduna effluent scheme upgraded mainly through upgrade of pump stations.
- 10-year financial plan for Ceduna/Thevenard STEDS adopted.
- 15-year financial plan for Smoky Bay STEDS developed.

2.04 Minimise the environmental impact of development

- Objectives and principles relevant to the development plan will be included in the Planning Amendment Report process being undertaken currently.
- Council has received funding for implementation of waste oil transfer station
- Council has received minimal funding to develop program on minimizing plastic shopping bag use.

2.05 Protect regional bio-diversity

- Eyre Peninsula Natural Resource Management Group formed with Chief Executive Officer a member of this group
- Continue to assist community groups to develop strategies to manage the natural environment ie Davenport Creek



cont.

2.06 Support the utilisation of alternative energy technologies

- Eyre Regional Development Board undertaking investigation of alternative technologies in partnership with Eyre Peninsula Councils.

2.07 To facilitate the use of multi-purpose parks

- Eyre Peninsula Strategy being developed by EP Local Government Association with Council to assess report prior to commencing local strategy.

2.08 Protect marine environment from contamination

- Smoky Bay STEDS completed utilising wastewater reuse technology.

2.09 Improve the Stormwater Management Systems

- Stormwater management plans and studies commenced but limited due to level of funds available.
- Investigations for water reuse initiatives in Thevenard commenced in partnership with AusBulk and Gypsum Resources Australia.

Goal 3 - To aggressively pursue and promote sustainable economic development opportunities

3.01 Develop and increase the tourist potential and trade

- Tourism Plan reviewed annually.
- Continue membership and participation in Tourism Eyre Peninsula
- Currently assessing appropriate marketing plans and town/area brands to promote the district and region.
- Website continues to include an emphasis on tourism and events promotion.

3.02 Maximise the benefit to industry from partnerships and government incentives

- Continued support for Eyre Regional Development Board - resources and financial.

3.03 Actively promote the growth of new and existing industries and businesses

- Continue with assistance to businesses in sourcing appropriate assistance with relevant agencies.

3.04 Further the economic development of our infrastructure

- Council participating at Eyre Peninsula Grain Transport Summit to ensure maintenance of relevant transport infrastructure.
- Ceduna Keys Marina project has received Major Project status from State Government.
- Developer selected through tender process for Ceduna Keys Marina project.
- Formal development agreement with Marina developer to be finalised 2004/2005.

3.05 Aggressively market and promote the potential of this region

- Marketing and promotion initiatives to be further developed including regional and town branding and marketing.

3.06 Promote and support major events

- Events and promotions strategic plan adopted by Council through Ceduna Events Committee.
- Oysterfest Coordinator appointment made for 2004 event.
- World Solar Cycle Challenge event held.
- Nullabor 1200 bike race concept developed between



cont.

Dundas Shire (WA) and Ceduna for 2004 period. Bicycle SA conducted a smaller event in 2004 with larger scale Nullabor 1200 event planned for 2006.

3.07 Increase eco-tourism opportunities

- Development of partnerships to provide eco-tourism opportunities to be responsibility of Eyre Regional Development Board and Tourism Eyre Peninsula.

Goal 4 - To develop an open and transparent relationship with our community and regional partners.

4.01 Improve communication with the community and regional partners

- Mayor conducts a regular monthly local radio session
- Mayor provides a weekly column in West Coast Sentinel on topical issues.
- Continues to utilise West Coast Sentinel, ABC Radio, and other media outlets to provide information to the general public.
- Executive Meetings held weekly by Senior Officers of Council to ensure coordinated approach to communication of issues.
- Continued council page on a monthly basis in West Coast Sentinel outlining Council meeting outcomes and other general information
- Maintain representation on district and regional organisations.
- Council meetings held at communities within district in 2003 and 2004 at Smoky Bay and Charra. Future meeting to be held at Miltaburra School

4.02 Develop partnerships with all government agencies, community groups and other stakeholders

- Continued to pursue alliances with intra/interstate neighbouring councils.

4.03 Encourage a regional approach to planning

- Section 30 review required under Development Act completed.
- Planning Amendment Review to be conducted in 2003/2004.
 - Regional planning concept being investigated with Eyre Peninsula Councils and state government with funding to be sourced.
 - Review being undertaken of regional organisations (EPLGA, ERDB, TEP) to assess greater resource sharing opportunities and effectiveness.



Goal 5 - Maximise the efficiency of the organisation in the delivery of Council services.

5.01 Improve delivery of Council services

- Staff development and training plan included in annual budget to provide appropriate skills to Council
- Local Government Association of SA Benchmarking project has continued with a customer survey conducted on an annual basis commencing in 2002. Comparative data has been provided to Council on outcomes of survey.

5.02 Utilise information technology to improve efficiency

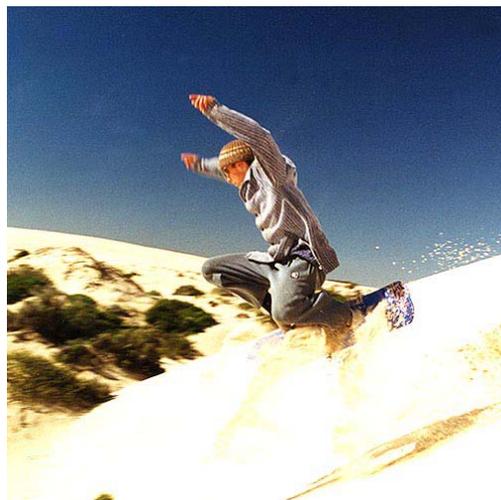
- Councils Website has been developed in partnership with the Local Government Association of SA 'Unity Project' and is proving to be successful in providing information to the public.
- Staged upgrade of hardware and software undertaken in 2003/2004.

cont.

- Implementation of electronic access (ie web based rate payments, customer enquiry, dog registrations, etc.) for the public – eservices budgeted and planned for 2004/2005.
- 5.03 Investigate and assess the use of Council as a service provider for other agencies
- Council continually assessing service provision and partnership development in the provision of community services.
 - Discussions held with Services SA to carry out some Transport SA services on a fee for service basis.
- 5.04 Improve management systems
- Organisational review conducted in 2003/2004.
 - Restructure of Council Staff structure implemented.

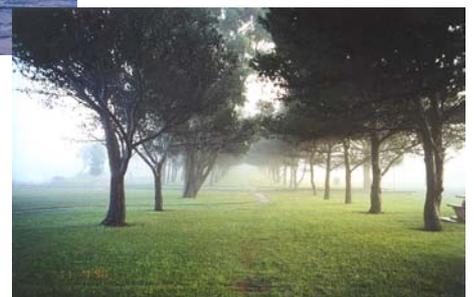
Goal 6 - Develop and enhance community services through leadership and advocacy.

- 6.01 Facilitate provision of services for the aged and disabled
- Assessment of all Council owned buildings assessed as part of Council Asset Revaluation in November 2003.
 - Continue to assist in bus, aged day care centre and other programs/facilities within Council resources.
 - Continue liaison with Ceduna Health Services and assist where possible in the implementation of services.
- 6.02 Support the development of youth and youth services
- Partnership continued with Childrens, Youth & Family Services to fund and operate the Ceduna Youth Centre.
 - Partnership with Childrens, Youth & Family Services, Ceduna Area School, SA Police, and Attorney-General formed to implement and develop Bush Breakaway Program (mentor based program for youth at risk).
- 6.03 Provide and support high quality recreational facilities
- Eyre Peninsula Local Government Association recreational study has been completed.
 - Ceduna & Districts Sport & recreation Committee formed.
 - Sport & Recreation Strategic Plan to be developed in 2004/2005.
 - Funding received to implement Play by the Rules and Umpires Academy programs in partnership with schools and local recreational organisations
 - Council is participating in Far West Football League Task Force which is assessing the future of football in the area.
- 6.04 Support indigenous and local heritage and culture
- Fly Aboriginal flag in CBD



cont.

- Provide support to NAIDOC week and other such
 - Continue to seek aboriginal leaders comments and input on Council matters affecting aboriginal persons
 - Continue to involve aboriginal persons in Council committees and other consultative processes
 - Town Camp opened in October 2003. Council continues to provide support to this facility.
- 6.05 Maximise the provision of health, education and other community services
- Council continues to maintain membership on Ceduna Health Services Boards
 - Continued involvement in Far West Education Learning Alliance.
 - Council has provided \$180,000 funding and works for the redevelopment of the Ceduna Area School.
 - Assist health services in recruitment of doctors through provision of housing at no cost.
 - Assist health services in the recruitment of dental services.
- 6.06 Develop strong working relationships with community leaders, regional and government organisations
- Continues to maintain representation on various organisations, and promotes a cooperative approach in consultation structures to include external representation on Council Committees.
- 6.07 Actively participate in functional reform
- Continue to pursue functional reform through the existing forums via Local Government Association of SA, and the Australian Local Government Association.



Financial Statements