#### **APPENDIX 33**

#### **INSTRUMENT A**

# INSTRUMENT OF DELEGATION UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING & DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS:

- A COUNCIL;
- A DESIGNATED AUTHORITY;
- A DESIGNATED ENTITY

#### **NOTES**

- Conditions or Limitations: conditions or limitations may apply to the delegations contained in this Instrument. Refer to the Schedule of Conditions at the back of this document.
- 2. Refer to the relevant Council resolution(s) to identify when these delegations were made, reviewed and or amended.

#### **POWERS AND FUNCTIONS DELEGATED IN THIS INSTRUMENT**

| 1.  | Environment and Food Production Areas – Greater Adelaide  |  |
|-----|---|--|
| 1.1 | The power pursuant to Section 7(5)(b) of the Planning Development and Infrastructure Act 2016 (the PDI Act), in relation to a proposed development in an environment and food production area that involves a division of land that would create 1 or more additional allotments to concur in the granting of the development authorisation to the development. |  |
| 2.  | Functions   |  |
| 2.1 | The power pursuant to Section 22(4)(a)(i) of the PDI Act to, if an inquiry is conducted by the Commission under Section 22(1)(e) of the PDI Act make submissions or representations.  |  |
| 3.  | Planning Agreements   |  |
| 3.1 | The power pursuant to Section 35(1)(a) of the PDI Act and subject to Section 35 of the PDI Act to enter into an agreement (a planning agreement) with the Minister relating to a specified area of the State subject to Section   |  |

|     | 35 of the PDI Act.                   |   |  |
|-----|--------------------------------------|---|--|
| 3.2 | a planning agreen purposes of the ag | ant to Section 35(3) of the PDI Act to, in nent, include provisions that outline the greement and the outcomes that the nded to achieve and to provide for:                                       |  |
|     | 3.2.1                                | the setting of objectives, priorities and targets for the area covered by the agreement; and  |  |
|     | 3.2.2                                | the constitution of a joint planning board including, in relation to such a board:  |  |
|     | 3.2.2.1                              | the membership of the board, being between 3 and 7 members (inclusive); and   |  |
|     | 3.2.2.2                              | subject to Section 35(4) of the PDI Act, the criteria for membership; and   |  |
|     | 3.2.2.3                              | the procedures to be followed with respect to the appointment of members; and   |  |
|     | 3.2.2.4                              | the terms of office of members; and   |  |
|     | 3.2.2.5                              | conditions of appointment of members, or the method by which those conditions will be determined, and the grounds on which, and the procedures by which, a member may be removed from office; and |  |
|     | 3.2.2.6                              | the appointment of deputy members; and  |  |
|     | 3.2.2.7                              | the procedures of the board; and  |  |
|     | 3.2.3                                | the delegation of functions and<br>powers to the joint planning board<br>(including, if appropriate, functions or<br>powers under another Act); and   |  |

|     | 3.2.4  | the staffing and other support issues associated with the operations of the joint planning board; and   |   |
|-----|--|---|---|
|     | 3.2.5  | financial and resource issues associated with the operations of the joint planning board, including:  |   |
|     | 3.2.5.1  | the formulation and implementation of budgets; and  |   |
|     | 3.2.5.2  | the proportions in which the parties to<br>the agreement will be responsible for<br>costs and other liabilities associated<br>with the activities of the board; and   |   |
|     | 3.2.6  | such other matters as the delegate thinks fit.  |   |
| 3.3 | the expiry of a pla  | ant to Section 35(5)(a) of the PDI Act, at unning agreement, to replace it with a n the same or different terms).   |   |
| 3.4 | vary or terminate  | ant to Section 35(5)(b) of the PDI Act, to a planning agreement by agreement es to the agreement.   |   |
| 4.  | Community Engag  | gement Charter  |   |
| 4.1 | make submission<br>or amend a desig<br>Subdivision 5 of the<br>Subdivision 5 of the<br>Subdivisi | ant to Section 44(6)(a) of the PDI Act, to s in relation to any proposal to prepare nated instrument under Part 5 Division 2 he PDI Act that is relevant to the Council sal has been initiated by the Council). |   |
| 4.2 | the extent that Se apply, have regar   | ant to Section 44(9)(b) of the PDI Act to ection 44(9)(a) of the PDI Act does not d to, and seek to achieve, any principles utcomes that apply in a relevant case.  | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett, R.Gosling,<br>J.Vaccarella, |
| 4.3 | The power pursua   | ant to Section 44(10) of the PDI Act to:  |   |
|     | 4.3.1  | seek the approval of the Commission to adopt an alternative way to achieving compliance with a  | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett, R.Gosling,                  |

|     |                     | requirement of the charter; and  | J.Vaccarella ,   |
|-----|---------------------|--|--|
|     | 4.3.2               | with the approval of the Commission, adopt an alternative way to achieving compliance with a requirement of the charter.   |  |
| 5.  | Preparation and A   | mendment of Charter  |  |
| 5.1 | make representation | nt to Section 45(2)(c) of the PDI Act to ons (including in writing or via the SA a proposal to prepare or amend the  |  |
| 6.  | Preparation and A   | mendment   |  |
| 6.1 | the Council is auth | nt to Section 73(6) of the PDI Act where orised or approved under Section 73 of all of the requirements of Section 73 of been satisfied:   |  |
|     | 6.1.1               | to prepare a draft of the relevant proposal; and   |  |
|     | 6.1.2               | to comply with the Community<br>Engagement Charter for the<br>purposes of consultation in relation to<br>the proposal; and   |  |
|     | 6.1.3               | to the extent that paragraph (b) of Section 73(6) of the PDI Act does not apply, in the case of a proposed amendment to a regional plan that has been prepared by a joint planning board where the amendment is not being proposed by the joint planning board –consult with the joint planning board; and     | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett, R.Gosling,<br>J.Vaccarella , |
|     | 6.1.4               | to the extent that paragraph (b) of<br>Section 73(6) of the PDI Act does not<br>apply, in the case of a proposed<br>amendment to the Planning and<br>Design Code that will have a specific<br>impact on 1 or more particular pieces<br>of land in a particular zone or<br>subzone (rather than more generally) |  |

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|     | to take managadaha atawa ta wi   |                        |   |
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|     | <ul> <li>to take reasonable steps to gi</li> </ul>   | ve:                    |   |
|     | 6.1.4.1 an owner or occupier of the land;  | and                    |   |
|     | 6.1.4.2 an owner or occupier of each pie adjacent land,  | ce of                  |   |
|     | a notice in accordance with the regulations  | ; and                  |   |
|     | 6.1.5 to consult with any person or bo<br>specified by the Commission ar<br>other person or body as the del<br>thinks fit; and   | nd any                 |   |
|     | 6.1.6 to carry out such investigations obtain such information specifie the Commission; and  |                        |   |
|     | 6.1.7 to comply with any requirement prescribed by the regulations.  |                        |   |
| 6.2 | The power pursuant to Section 73(8) of the PDI Act, the Council has furnished a report to the Minister un Section 73(7) of the PDI Act, to ensure that a copy of report is published on the SA planning portal in accordance with a practice direction that applies for purposes of Section 73 of the PDI Act.                                 | der<br>of the          | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett, R.Gosling,<br>J.Vaccarella, |
| 6.3 | The power pursuant to Section 73(9) of the PDI Act enter into an agreement with a person for the recover costs incurred by the Council in relation to an amend of the Planning and Design Code or a design standard under Section 73 of the PDI Act (subject to the requirement to charge costs under Section 73(4)(b) PDI Act (if relevant)). | ery of<br>dment<br>ard | Manager<br>Administration &<br>Finance                                  |
| 7.  | Parliamentary Scrutiny   |                        |   |
| 7.1 | The power pursuant to Section 74(8)(c) of the PDI At the ERD Committee is proposing to suggest an amendment under Section 74(4) of the PDI Act and amendment is specifically relevant to the Council, to provide a comment and response within the period weeks.   | the                    |   |

| 8.   | Complying Changes – Planning and Design Code   |  |
|------|--|--|
| 8.1  | The power pursuant to Section 75(3) of the PDI Act to effect an amendment under Section 75 of the PDI Act by an instrument deposited on the SA Planning database (in accordance with requirements established by the Chief Executive).   |  |
| 9.   | Entities Constituting Relevant Authorities   |  |
| 9.1  | The power pursuant to Section 82(d) of the PDI Act, subject to the PDI Act, to appoint an assessment panel.  |  |
| 10.  | Panels Established by Joint Planning Boards or Councils  |  |
| 10.1 | The power pursuant to Section 83(1) of the PDI Act in relation to an assessment panel appointed by the Council under Division 1 of Part 6 of the PDI Act, to:  |  |
|      | 10.1.1 appoint more than 1 assessment panel and if the delegate does so, to clearly specify which class of development each assessment panel is to assess;   |  |
|      | 10.1.2 determine:  |  |
|      | 10.1.2.1 the membership of the assessment panel, being no more than 5 members, only 1 of which may be a member of a Council, and, if the delegate thinks fit, on the basis that the assessment panel will be constituted by a different number of members depending on the particular class of development that is being assessed by the assessment panel; and |  |
|      | 10.1.2.2 the procedures to be followed with respect to the appointment of members; and   |  |
|      | 10.1.2.3 the terms of office of members; and   |  |

|      | 10.1.2.4   | conditions of appointment of members, or the method by which those conditions will be determined, (including as to their remuneration) and the grounds on which, and the procedures by which, a member may be removed from office; and |   |
|------|--|--|---|
|      | 10.1.2.5   | the appointment of deputy members; and   |   |
|      | 10.1.2.6   | who will act as the presiding member of the panel and the process for appointing an acting presiding member.   |   |
| 10.2 |  | ant to Section 83(1)(h) of the PDI Act to<br>ng and support required for the purposes<br>of the panel.   |   |
| 10.3 | substitute the exis  | ant to Section 83(1)(i) of the PDI Act to sting members of the panel with new ed to do so by the Minister acting on of the Commission under Section 86 of  |   |
| 10.4 | form the opinion a appointed as a member, or forme qualified to act as | ant to Section 83(2) of the PDI Act to and be satisfied that a person to be ember of an assessment panel who is a er member, of a Council is appropriately a member of the assessment panel on rson's experience in local government.  |   |
| 11.  | Substitution of Lo   | cal Panels   |   |
| 11.1 | •  | ant to Section 86(2)(a) of the PDI Act to s to the Commission in relation to an  |   |
| 12.  | Notification of Act  | ing  |   |
| 12.1 | require an accredi   | ant to Section 89(b) of the PDI Act to ited professional to provide such cumentation as the delegate may   | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett, R.Gosling,<br>J.Vaccarella, |

| 13.  | Matters Against which Development Must be Assessed   |   |
|------|--|---|
| 13.1 | The power pursuant to Section 102(1)(c)(iv) of the PDI Act in relation to a proposed division of land (otherwise than under the Community Titles Act 1996 or the Strata Titles Act 1988) where land is to be vested in the Council, to consent to the vesting. |   |
| 13.2 | The power pursuant to Section 102(1)(d)(iv) of the PDI Act in relation to a proposed division of land under the Community Titles Act 1996 or the Strata Titles Act 1988 where land is to be vested in the Council, to consent to the vesting.                  |   |
| 13.3 | The power pursuant to Section 102(11)(b) of the PDI Act to impose a reasonable charge on account of an encroachment over land under the care, control and management of the Council when the relevant development is undertaken.                               | Manager<br>Administration &<br>Finance                                  |
| 14.  | Restricted Development   |   |
| 14.1 | The power pursuant to Section 110(2)(b) of the PDI Act to, in accordance with the regulations and within a period prescribed by the regulations, make representations to the Commission in relation to the granting or refusal of planning consent.            |   |
| 14.2 | The power pursuant to Section 110(c)(ii) of the PDI Act to appear personally or by representative before the Commission to be heard in support of the Council's representation.  |   |
| 14.3 | The power pursuant to Section 110(7) of the PDI Act to appeal against a decision on a development classified as restricted development.  |   |
| 15.  | Level of Detail  |   |
| 15.1 | The power pursuant to Section 112(b) of the PDI Act to express views in relation to the level of detail required in relation to an EIS.  | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett, R.Gosling,<br>J.Vaccarella, |
| 16.  | Essential Infrastructure – Alternative Assessment  |   |

|      | Process   |  |
|------|---|--|
| 16.1 | The power pursuant to Section 130(6) of the PDI Act to report to the Commission on any matters contained in a notice under Section 130(5) of the PDI Act.   |  |
| 16.2 | The power pursuant to Section 130(14) of the PDI Act to, if the Council has, in relation to any matters referred to the Council under Section 130(5) of the PDI Act, expressed opposition to the proposed development in its report under Section 130(6) of the PDI Act, withdraw the Council's opposition. |  |
| 17.  | Development Assessment - Crown Development  |  |
| 17.1 | The power pursuant to Section 131(7) of the PDI Act to report to the Commission on any matters contained in a notice under Section 131(6) of the PDI Act.   |  |
| 17.2 | The power pursuant to Section 131(15) of the PDI Act to, if the Council has, in relation to any matters referred to the Council under Section 131(6) of the PDI Act expressed opposition to the proposed development in its report under Section 131(7) of the PDI Act, withdraw the Council's opposition.  |  |
| 18.  | Land Division Certificate   |  |
| 18.1 | The power pursuant to Section 138(1) of the PDI Act to enter into a binding agreement supported by adequate security and if the regulations so require in a form prescribed by the regulations.   |  |
| 18.2 | The power pursuant to Section 138(2) of the PDI Act to furnish the Commission with appropriate information as to compliance with a particular condition and to comply with any requirement prescribed by the regulations.   |  |
| 19.  | Action if Development Not Completed   |  |
| 19.1 | The power pursuant to Section 141(1) of the PDI Act, if:  |  |
|      | 19.1.1 an approval is granted under the PDI Act; but  |  |

| 19.1.2                    | -  |  |
|---------------------------|--|--|
| 19.1.2.1                  | the development to which the approval relates has been commenced but not substantially completed within the period prescribed by the regulations for the lapse of the approval; or   |  |
| 19.1.2.2                  | in the case of a development that is envisaged to be undertaken in stages - the development is not undertaken or substantially completed in the manner or within the period contemplated by the approval,  |  |
| to apply to<br>141 of the | o the Court for an order under Section PDI Act.  |  |
| 19.1.3                    | The power pursuant to Section 141(5) of the PDI Act, if the Court makes an order under Section 141(3)(a), (b) or (d) of the PDI Act and a person fails to comply with the order within the period specified by the Court, to cause any work contemplated by the order to be carried out, and to recover the costs of that work, as a debt from the person. | Manager<br>Administration &<br>Finance |
| 19.1.4                    | The power pursuant to Section 141(6) of the PDI Act, if an amount is recoverable from a person by the Council under Section 141(5) of the PDI Act:   | Manager<br>Administration &            |
| 19.1.4.1                  | to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.   | Finance                                |
| 20. Completion of Wor     | ·k   |  |
| 20.1 The power pursua     | nt to Section 142(1) of the PDI Act, if:   |  |

| 20.1.1  | an approval is granted under the PDI<br>Act; but  |   |
|---|---|---|
| 20.1.2  | the development to which the approval relates has been substantially but not fully completed within the period prescribed by the regulations for the lapse of the approval,                         |   |
|   | ng, require the owner of the relevant e development within a period ce.   |   |
| owner fails to carry  | out to Section 142(2) of the PDI Act, if an out work as required by a notice under ne PDI Act, to cause the necessary out.  |   |
| recover as a debt d   | t to Section 142(3) of the PDI Act to lue from the owner, the reasonable incurred by the Council (or any ehalf of the Council) under Section 142  | Manager<br>Administration &<br>Finance            |
|   | t to Section 142(4) of the PDI Act, if an ble from a person by the Council of the PDI Act:  |   |
| 20.4.1  | to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.                                  |   |
| 21. Notification During   | Building  |   |
| subject to Section 1<br>who is carrying out<br>when a mandatory | t to Section 146(3) of the PDI Act to, 146(4) of the PDI Act, direct a person building work to stop building work notification stage has been reached ion by an authorised officer who holds tions. | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
| 22. Classification of Bu  | ildings   |   |

APPENDIX 33 - INSTRUMENT A Instrument of Delegation under

| ass  | e power pursuant to Section 151(2) of the PDI Act to ign to a building erected in the Council's area a selfication that conforms with the regulations.  | CoPL Senior                                       |
|--|---|---|
| the<br>the<br>buil                         | e power pursuant to Section 151(3) of the PDI Act, if Council assigns a classification under Section 151 of PDI Act, to give notice in writing to the owner of the ding to which the classification has been assigned, of classification assigned to the building.  | Building Officer -<br>T.Theodosiou                |
| 23. Certi                                  | ficates of Occupancy  |   |
|  | e power pursuant to Section 152(2) of the PDI Act to ue a certificate of occupancy.   |   |
| requ                                       | e power pursuant to Section 152(3)(a) of the PDI Act to uire an application for a certificate of occupancy to ude any information required by the delegate.   |   |
|  | e power pursuant to Section 152(3)(c) of the PDI Act to ermine the appropriate fee.   |   |
| con  | e power pursuant to Section 152(5) of the PDI Act to sider any report supplied under Section 152(4) of the Act before deciding the application.   |   |
| issu<br>acc<br>on t<br>Sec<br>suit<br>requ | e power pursuant to Section 152(6) of the PDI Act to ue the certificate if the delegate is satisfied (in ordance with procedures set out in the regulations and the basis of information provided or obtained under ction 152 of the PDI Act) that the relevant building is able for occupation and complies with such uirements as may be prescribed by the regulations for purposes of Section 152(6) of the PDI Act. | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
| the  | e power pursuant to Section 152(10) of the PDI Act, if Council refuses an application to notify the applicant writing of:   |   |
|  | 23.6.1 the refusal; and   |   |
|  | 23.6.2 the reasons for the refusal; and   |   |
|  | 23.6.3 the applicant's right of appeal under the PDI Act.   |   |

| 23.7 | The power pursuant to Section 152(12) of the PDI Act to issue a certificate of occupancy that applies to the whole or part of a building.   |  |  |
|------|---|--|--|
| 23.8 | The power pursuant to Section 152(13) of the PDI Act to, in accordance with the regulations, revoke a certificate of occupancy in prescribed circumstances.   |  |  |
| 24.  | Temporary Occupation  |  |  |
| 24.1 | The power pursuant to Section 153(1) of the PDI Act to grant an approval to a person to occupy a building on a temporary basis without a certificate of occupancy.  |  |  |
| 24.2 | The power pursuant to Section 153(2) of the PDI Act to grant an approval under Section 153(1) of the PDI Act on such conditions (if any) as the delegate thinks fit to impose.  | CoPL Senior<br>Building Officer -      |  |
| 24.3 | The power pursuant to Section 153(3) of the PDI Act if the Council refuses an application to notify the applicant in writing of:  | T.Theodosiou                           |  |
|      | 24.3.1 the refusal; and   |  |  |
|      | 24.3.2 the reasons for the refusal; and   |  |  |
|      | 24.3.3 the applicant's right of appeal under the PDI Act.   |  |  |
| 25.  | Emergency Orders  |  |  |
| 25.1 | The power pursuant to Section 155(5) of the PDI Act, if an owner fails to carry out work as required by an emergency order, to cause the necessary work to be carried out.  | CoPL Senior<br>Building Officer -      |  |
| 25.2 | The power pursuant to Section 155(6) of the PDI Act to recover as a debt due from the owner the reasonable costs and expenses incurred by the Council (or any person acting on behalf of the Council) under Section 155 of the PDI Act. | T.Theodosiou                           |  |
| 25.3 | The power pursuant to Section 155(7) of the PDI Act, if an amount is recoverable from a person by the Council under Section 155 of the PDI Act to, by notice in writing to the person, fix a period, being not less than 28 days from   | Manager<br>Administration &<br>Finance |  |

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| the date of the notice, within which the amount must be paid by the person.  | be    |
|--|-------|
| 26. Fire Safety  |       |
| 26.1 The power pursuant to Section 157(16) of the PDI Ac establish a body and designate it as an appropriate authority under Section 157 of the PDI Act.   | t to  |
| 26.2 The power pursuant to Section 157(17) of the PDI Ac   | t to: |
| 26.2.1 appoint to the appropriate author   | ity:  |
| 26.2.1.1 a person who holds prescribed qualifications in building surveying and  | ·     |
| 26.2.1.2 an authorised officer under Part 3 Division 5 or Section 86 of the Fire Emergency Services Act 2005 who has been approved by the Chief Officer of the relevant fire authority participate as a member of the appropriate authority; and | 0     |
| 26.2.1.3 a person with expertise in the area fire safety; and  | a of  |
| 26.2.1.4 if so determined by the delegate, a person selected by the delegate;  | a     |
| 26.2.2 specify a term of office of a memorial of the appropriate authority (othe than a member under Section 157(17)(a)(ii) of the PDI Act;  |       |
| 26.2.3 remove a member of the appropr authority from office for any reasonable cause;  | riate |
| 26.2.4 appoint deputy members;   |       |
| 26.2.5 determine the appropriate author procedures (including as to quoru  |       |

| 27.  | Consideration of Proposed Scheme  |   |
|------|---|---|
| 27.1 | The power pursuant to Section 166(1)(c) of the PDI Act to consult with a scheme coordinator in relation to a scheme in accordance with the Community Engagement Charter.  |   |
| 28.  | Funding Arrangements  |   |
| 28.1 | The power pursuant to Section 169(2)(b) of the PDI Act in relation to a scheme that provides for the collection of contributions under Subdivision 8 of the PDI Act to apply for any matter to be considered or determined by ESCOSA or some other prescribed person or body as part of a periodic review of the levels and amounts of those contributions. | Manager<br>Administration &<br>Finance              |
| 28.2 | The power pursuant to Section 169(9) of the PDI Act to make submissions to the Commission in relation to a funding arrangement that is specifically relevant to the Council.  | Manager<br>Administration &<br>Finance              |
| 29.  | Imposition of Charge by Councils  |   |
| 29.1 | The power pursuant to Section 180(7) of the PDI Act, if the Council incurs costs in recovering a charge as a debt, to claim the reimbursement of those costs (insofar as they are reasonable) from the relevant fund established under subdivision 9, Division 1, Part 13 of the PDI Act.   | Manager<br>Administration &<br>Finance              |
| 30.  | Authorised Works  |   |
| 30.1 | The power pursuant to Section 187(1) of the PDI Act, subject to Section 187(3) of the PDI Act, to carry out any infrastructure works if the Council is authorised to so do by or under the PDI Act or any other Act.  |   |
| 30.2 | The power pursuant to Section 187(5) of the PDI Act, subject to Section 187(6) of the PDI Act, to in relation to a proposal that involves disturbing the surface of a road, or that otherwise relates to a road to:   | Manager<br>Infrastructure &<br>Engineering Services |
|      | 30.2.1 inform the relevant road maintenance authority of the proposal at least 28 days before the proposed commencement of any work; and  |   |

|      |  | reasonable opportunity to the Council in relation to and |  |
|------|--|--|--|
|      | given to the   | proper consideration is views of the road ce authority.  |  |
| 30.3 | The power pursuant to Section make submissions to the design the matter.   |  |  |
| 30.4 | The power pursuant to Section case of emergency, to only com the PDI Act to such extent as is circumstances.                       | ply with Section 187(5) of                               |  |
| 31.  | Entry onto Land  |  |  |
| 31.1 | The power pursuant to Section authorise a person for the purpowerk or activity in connection wi under Division 2 of Part 13 of the | ose of undertaking any<br>th the exercise of a power     |  |
|      |  | ass over any land; and                                   | Manager                                  |
|      | _  | any land any vehicles,<br>uipment; and                   | Infrastructure &<br>Engineering Services |
|      | 31.1.3 temporarily   | occupy land; and   |  |
|      | , ,  | else reasonably required on with the exercise of the     |  |
| 31.2 | The power pursuant to Section pay reasonable compensation of damage caused by the exercise 188(1) of the PDI Act.                  | on account of any loss or                                | Manager<br>Administration &<br>Finance   |
| 32.  | Land Management Agreements   | ·  |  |
| 32.1 | The power pursuant to Section enter into an agreement relating management, preservation or co                                      | to the development,                                      |  |

|      | the owner of the land or a designated entity.  |  |
|------|--|--|
| 32.2 | The power pursuant to Section 192(2) of the PDI Act to enter into an agreement relating to the management, preservation or conservation of the land with a greenway authority.   |  |
| 32.3 | The power pursuant to Section 192(4) of the PDI Act in considering whether to enter into an agreement under Section 192 of the PDI Act which relates to the development of land and, if such an agreement is to be entered into, in considering the terms of the agreement, to have regard to:   |  |
|      | 32.3.1 the provisions of the Planning and Design Code and to any relevant development authorisation under the PDI Act; and   |  |
|      | 32.3.2 the principle that the entering into of an agreement under Section 192 of the PDI Act by the Council should not be used as a substitute to proceeding with an amendment to the Planning and Design Code under the PDI Act.  |  |
| 32.4 | The power pursuant to Section 192(5) of the PDI Act to register agreements entered into under Section 192 of the PDI Act in accordance with the regulations.   |  |
| 32.5 | The power pursuant to Section 192(8) of the PDI Act to carry out on private land any work for which provision is made by agreement under Section 192 of the PDI Act.   |  |
| 32.6 | The power pursuant to Section 192(9) of the PDI Act to include in an agreement under Section 192 of the PDI Act an indemnity from a specified form of liability or right of action, a waiver or exclusion of a specified form of liability or right of action, an acknowledgment of liability, or a disclaimer, on the part of a party to the agreement. |  |
| 32.7 | The power pursuant to Section 192(10) of the PDI Act to express a provision under Section 192(9) of the PDI Act as extending to, or being for the benefit of, a person or body who or which is not a party to the agreement.   |  |

| 32.8  | The power pursuant to Section 192(11) of the PDI Act to consent to the owner of land entering into an agreement under Section 192 of the PDI Act where the Council has a legal interest in the land.  |  |
|-------|---|--|
| 32.9  | The power pursuant to Section 192(12) of the PDI Act to apply to the Registrar-General, to note the agreement against the relevant instrument of title or, in the case of land not under the provisions of the Real Property Act 1886, against the land.  |  |
| 32.10 | The power pursuant to Section 192(15) of the PDI Act to apply to the Registrar-General in relation to an agreement to which a note has been made under Section 192 of the PDI Act that has been rescinded or amended, to enter a note of the recission or amendment against the instrument of title, or against the land. |  |
| 32.11 | The power pursuant to Section 192(16) of the PDI Act to provide in an agreement under Section 192 of the PDI Act for remission of rates or taxes on the land.   |  |
| 32.12 | The power pursuant to Section 192(17) of the PDI Act to consent to an agreement entered into by the Minister under Section 192 of the PDI Act, providing for the remission of rates or taxes payable to the Council.  |  |
| 32.13 | The power pursuant to Section 192(18) of the PDI Act to take into account the existence of an agreement under Section 192 of the PDI Act when assessing an application for a development authorisation under the PDI Act.   |  |
|       | Land Management Agreements – Development<br>Applications  |  |
| 33.1  | The power pursuant to Section 193(1) of the PDI Act to, subject to Section 193 of the PDI Act, enter into an agreement under Section 193 of the PDI Act with a person who is applying for a development authorisation under the PDI Act that will, in the event that the relevant development is approved, bind:          |  |
|       | 33.1.1 the person; and  |  |
|       | 33.1.2 any other person who has the benefit of the development authorisation;   |  |

**APPENDIX 33 - INSTRUMENT A** 

|      |   | and   |  |
|------|---|---|--|
|      | 33.1.3  | the owner of the relevant land (if he or she is not within the ambit of Sections 193(a) or (b) of the PDI Act and if the other requirements of Section 193 of the PDI Act are satisfied).   |  |
| 33.2 | enter into an agreed<br>in relation to any ma<br>relevant to the prop | t to Section 193(2) of the PDI Act to<br>ment under Section 193 of the PDI Act<br>atter that the delegate agrees is<br>cosed development (including a matter<br>rily relevant to the assessment of the<br>the PDI Act).                   |  |
| 33.3 | The power pursuan have regard to:                                     | t to Section 193(3) of the PDI Act to   |  |
|      | 33.3.1  | the provisions of the Planning and Design Code; and   |  |
|      | 33.3.2  | the principle that the entering into of<br>an agreement under Section 193 of<br>the PDI Act by the Council should not<br>be used as a substitute to proceeding<br>with an amendment to the Planning<br>and Design Code under the PDI Act. |  |
| 33.4 | register agreements   | t to Section 193(5) of the PDI Act to sentered into under Section 193 of the nce with the regulations.  |  |
| 33.5 | consent to an applic  | t to Section 193(10) of the PDI Act to cation to note the agreement against nent of title or the land.  |  |
| 33.6 | consent to an owne  | t to Section 193(11) of the PDI Act to<br>er of land entering into an agreement or<br>der Section 192(10) of the PDI Act<br>has a legal interest in the land.   |  |
| 33.7 | apply to the Registr against the relevant                             | t to Section 193(13) of the PDI Act to<br>car-General to note the agreement<br>t instrument of title or, in the case of<br>provisions of the Real Property Act  |  |

|      | 1886, against the land.  |  |
|------|--|--|
| 33.8 | The power pursuant to Section 193( apply to the Registrar-General in rel under Section 193 that has been re to enter a note of the rescission or a the instrument of title, or against the   | ation to an agreement scinded or amended, mendment against               |
| 33.9 | The power pursuant to Section 193(<br>an agreement under Section 193 of<br>have effect under Section 193 of the<br>period prescribed by the regulations<br>accordance with the regulations, lap<br>development approval.   | the PDI Act does not<br>e PDI Act within the<br>t, to by notice given in |
| 34.  | Off-setting Contributions  |  |
| 34.1 | The power pursuant to Section 197( establish a scheme under Section 1 is designed to support or facilitate:  |  |
|      | public interest of considered by to appropriate in procircumstances of the control of the contro | he delegate as being   |
|      | that will further  | •  |
|      | 34.1.3 any other initiat   | ive or policy:   |
|      | 34.1.3.1 designated by the Design Code for Section 197(2)(c)   |  |
|      |  | e regulations for the ion 197(2)(c)(ii) of the                           |

| 34.2 |                                      | nt to Section 197(3) of the PDI Act to ne established under Section 197 of the   |  |
|------|--------------------------------------|--|--|
|      | 34.2.1                               | an ability or requirement for a person who is proposing to undertake development (or who has the benefit of an approval under the PDI Act):        |  |
|      | 34.2.1.1                             | to make a contribution to a fund established as part of the scheme; or   |  |
|      | 34.2.1.2                             | to undertake work or to achieve some other goal or outcome (on an 'in kind' basis); or   |  |
|      | 34.2.1.3                             | to proceed under a combination of<br>Sections 197(3)(a)(i) and (ii) of the PDI<br>Act,   |  |
|      |                                      | o provide for or address a particular entified by the scheme; and  |  |
|      | 34.2.2                               | an ability for a provision of the<br>Planning and Design Code to apply<br>with a specified variation under the<br>terms of the scheme; and         |  |
|      | 34.2.3                               | an ability for any relevant authority to act under or in connection with Sections 197(3)(a) or (b) of the PDI Act.                                 |  |
| 34.3 | apply the fund tow accordance with a | nt to Section 197(4)(b) of the PDI Act to ards the purposes of the scheme in ny directions or approvals of the r given after consultation with the |  |
| 34.4 | invest money that                    | nt to Section 197(4)(c) of the PDI Act to is not immediately required for the nd in accordance with provisions neme.                               | Manager<br>Administration &<br>Finance |

| 35.  | Open Space Contribution Scheme  |  |
|------|---|--|
| 35.1 | The power pursuant to Section 198(1) of the PDI Act, where an application for a development authorisation provides for the division of land in the Council's area into more than 20 allotments, and 1 or more allotments is less than 1 hectare in area to require:   |  |
|      | 35.1.1 that up to 12.5% in area of the relevant area be vested in the Council to be held as open space; or  |  |
|      | 35.1.2 that the applicant make the contribution prescribed by the regulations in accordance with the requirements of Section 198 of the PDI Act; or   |  |
|      | 35.1.3 that land be vested in the Council under Section 198(1)(c) of the PDI Act and that the applicant make a contribution determined in accordance with Section 198(8) of the PDI Act,  |  |
|      | according to the determination and specification of the delegate, and to have regard to any relevant provision of the Planning and Design Code that designates land as open space and to seek the concurrence of the Commission to taking any action that is at variance with the Planning and Design Code. |  |
| 35.2 | The power pursuant to Section 198(3) of the PDI Act to enter into an agreement referred to in Section 198(2)(d) of the PDI Act.   |  |
| 35.3 | The power pursuant to Section 198(4)(a) of the PDI Act to concur with an area being vested in the Council.  |  |
| 35.4 | The power pursuant to Section 198(11) of the PDI Act in relation to money received under Section 198 of the PDI Act to immediately pay it into a fund established for the purposes of Section 198 of the PDI Act and apply it for the purpose of acquiring or developing land as open                       | Manager<br>Administration &<br>Finance |

|      | space.  |  |
|------|---|--|
| 35.5 | The power pursuant to Section 198(12) of the PDI Act to form the opinion that the division of land is being undertaken in stages.   |  |
| 36.  | Urban Trees Fund  |  |
| 36.1 | The power pursuant to Section 200(2) of the PDI Act to effect the establishing of the fund by notice published in the Gazette.  |  |
| 36.2 | The power pursuant to Section 200(3) of the PDI Act to define a designated area by reference to an area established by the Planning and Design Code.  |  |
| 36.3 | The power pursuant to Section 200(5) of the PDI Act to invest any money in an urban trees fund that is not immediately required for the purpose of the fund and to pay any resultant income into the fund.  |  |
| 36.4 | The power pursuant to Section 200(6) of the PDI Act to apply money standing to the credit of an urban trees fund:   |  |
|      | 36.4.1 to maintain or plant trees in the designated area which are or will (when fully grown) constitute significant trees under the PDI Act; or  |  |
|      | 36.4.2 to purchase land within the designated area in order to maintain or plant trees which are or will (when fully grown) constitute significant trees under the PDI Act.   |  |
| 36.5 | The power pursuant to Section 200(7) of the PDI Act if, the Council subsequently sells land purchased under Section 200(6)(b) of the PDI Act, to pay the proceeds of sale into an urban trees fund maintained by the Council under Section 200 of the PDI Act, subject to the qualifications in Sections 200(7)(a) and (b). |  |
| 37.  | Appointment of Authorised Officers  |  |
| 37.1 | The power pursuant to Section 210(1) of the PDI Act to:   |  |
|      |   |  |

| 37.1.1  | appoint a person to be an authorised officer for the purposes of the PDI Act; and   |  |
|---|---|--|
| 37.1.2  | appoint a person who holds the qualifications prescribed by the regulations to be an authorised officer for the purposes of the PDI Act if the Council is required to do so by the regulations. |  |
|   | ent of an authorised officer subject to   | Manager  |
| • •   | t to Section 210(3) of the PDI Act to sed officer an identity card:   | Governance   |
| 37.3.1  | containing a photograph of the authorised officer; and  |  |
| 37.3.2  | stating any conditions of appointment limiting the authorised officer's appointment.  |  |
| at any time, revoke made, or vary or re                           | at to Section 210(5) of the PDI Act to,<br>an appointment which the Council has<br>voke a condition of such an<br>ose a further such condition.   |  |
| 38. Enforcement Notice  | es  |  |
| the delegate has re<br>grounds that a pers<br>repealed Act, to do | t to Section 213(1) of the PDI Act, if ason to believe on reasonable on has breached the PDI Act or the such of the following as the delegate   | CoPL Senior<br>Building Officer -<br>T.Theodosiou        |
| considers necessar  | ry or appropriate in the circumstances:   | URPS - J.Lewis,  |
| 38.1.1  | direct a person to refrain, either for a specified period or until further notice, from the PDI Act, or course of action, that constitutes the breach;  | S.Channon,<br>P.Harnett,<br>R.Gosling,<br>J.Vaccarella , |
| 38.1.2  | direct a person to make good any breach in a manner, and within a   | Manager<br>Administration &                              |

### **APPENDIX 33 - INSTRUMENT A**

|      |  | period, specified by the delegate;  | Finance   |
|------|--|---|---|
|      | 38.1.3   | take such urgent action as is required because of any situation resulting from the breach.  | Manager<br>Governance   |
| 38.2 | give a direction und   | to Section 213(2) of the PDI Act to<br>der Section 213(1) of the PDI Act by<br>less the delegate considers that the<br>required.  |   |
| 38.3 | person fails to com<br>213(1)(b) of the PD                       | nt to Section 213(5) of the PDI Act, if a ply with a direction under Section II Act within the time specified in the e necessary action to be taken.                                      | CoPL Senior Building Officer - T.Theodosiou  URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling, J.Vaccarella,  Manager Administration & Finance  Manager Governance |
| 38.4 | recover the reasons<br>the Council (or any<br>Council) under Sec | at to Section 213(6) of the PDI Act to able costs and expenses incurred by person acting on behalf of the tion 213 of the PDI Act, as a debt due lose failure gave rise to the PDI Action | CoPL Senior Building Officer - T.Theodosiou  URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling, J.Vaccarella,  Manager Administration & Finance  Manager Governance |

## APPENDIX 33 - INSTRUMENT A Instrument of Delegation under

the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of powers of a Council as: a Council, a Designated Authority, a Designated Entity

| 38.5 | The power pursuant to Section 213(7) of the PDI Act, if an amount is recoverable from a person by the Council under Section 213 of the PDI Act to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person. | CoPL Senior Building Officer - T.Theodosiou  URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling, J.Vaccarella,  Manager Administration & Finance |
|------|---|---|
| 39.  | Applications to Court   |   |
| 39.1 | The power pursuant to Section 214(1) of the PDI Act to apply to the Court for an order to remedy or restrain a breach of the PDI Act or the repealed Act.   | CoPL Senior<br>Building Officer -<br>T.Theodosiou   |
| 39.2 | The power pursuant to Section 214(2) of the PDI Act to consent to proceedings under Section 214 of the PDI Act being brought in a representative capacity on behalf of the Council.   | URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling, J.Vaccarella,  Manager Administration & Finance  Manager Governance                          |
| 39.3 | The power pursuant to Section 214(4) of the PDI Act to make an application without notice to any person and to make an application to the Court to serve a summons requiring the respondent to appear before the Court to show cause why an order should not be made under Section 214 of the PDI Act.            | CoPL Senior Building Officer - T.Theodosiou  URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling,   |
| 39.4 | The power pursuant to Section 214(6) of the PDI Act to make submissions to the Court on the subject matter of the proceedings.  | J.Vaccarella ,  Manager Administration &  |

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the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of powers of a Council as: a Council, a Designated Authority, a Designated Entity

| 39.5  | The power pursuant to Section 214(9) of the PDI Act to  | Finance                            |
|-------|---|------------------------------------|
|       | appear before a final order is made and be heard in proceedings based on the application.                             | Manager                            |
|       |   | Governance                         |
| 39.6  | The power pursuant to Section 214(10) of the PDI Act to make an application to the Court to make an interim order     |                                    |
|       | under Section 214 of the PDI Act.   |                                    |
| 39.7  | The power pursuant to Section 214(11) of the PDI Act to   |                                    |
|       | make an application for an interim order without notice to any person.  |                                    |
| 39.8  | The power pursuant to Section 214(12) of the PDI Act, if  |                                    |
|       | the Court makes an order under Section 214(6)(d) of the PDI Act and the respondent fails to comply with the order     |                                    |
|       | within the period specified by the Court, to cause any work contemplated by the order to be carried out, and          |                                    |
|       | recover the costs of that work, as a debt, from the   |                                    |
|       | respondent  |                                    |
| 39.9  | The power pursuant to Section 214(13) of the PDI Act, if an amount is recoverable from a person by the Council        |                                    |
|       | under Section 214(12) of the PDI Act to, by notice in   | Manager Administration &           |
|       | writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount | Finance                            |
|       | must be paid by the person.   |                                    |
| 39.10 | The power pursuant to Section 214(17) of the PDI Act to   | CoPL Senior                        |
|       | apply to the Court to vary or revoke an order previously made under Section 214 of the PDI Act.                       | Building Officer -<br>T.Theodosiou |
|       |   | URPS - J.Lewis,                    |
|       |   | S.Channon,<br>P.Harnett,           |
|       |   | R.Gosling,                         |
|       |   | J.Vaccarella ,                     |
| 40.   | Proceedings for Offences  |                                    |
| 40.1  | The power pursuant to Section 219(1) of the PDI Act to  | CoPL Senior                        |
|       | commence proceedings for an offence against the PDI Act.  | Building Officer -<br>T.Theodosiou |
|       |   | URPS - J.Lewis,                    |
|       |   | S.Channon, P.Harnett, R.Gosling,   |

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|      |  |  | J.Vaccarella ,   |
|------|--|--|--|
|      |  |  | ·  |
|      |  |  | Manager<br>Administration &<br>Finance                         |
|      |  |  | Manager<br>Governance  |
| 41.  | Adverse Publicity C                    | Orders   |  |
| 41.1 |  | nt to Section 223(2) of the PDI Act to n to the Court for an adverse publicity   |  |
| 41.2 | the offender fails to                  | nt to Section 223(4) of the PDI Act, if give evidence to the Council in ection 224(1)(b) of the PDI Act to:  |  |
|      | 41.2.1                                 | take the PDI Action or actions specified in the order; and   |  |
|      | 41.2.2                                 | authorise a person in writing to take<br>the PDI Action or actions specified in<br>the order.  |  |
| 41.3 | The power pursuar                      | nt to Section 223(5) of the PDI Act, if:   |  |
|      | 41.3.1                                 | the offender gives evidence to the<br>Council in accordance with Section<br>223(1)(b) of the PDI Act; and  | CoPL Senior<br>Building Officer -                              |
|      | 41.3.2                                 | despite the evidence, the delegate is not satisfied that the offender has taken the PDI Action or actions specified in the order in accordance with the order, | T.Theodosiou  URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling, |
|      | or a person authorithe PDI Action or a | t for an order authorising the Council, sed in writing by the Council, to take ctions and to authorise a person in PDI Action or actions.                      | J.Vaccarella ,   |
| 41.4 | the Council, or a pe                   | erson authorised in writing by the action or actions in accordance with  | Manager<br>Administration &                                    |

APPENDIX 33 - INSTRUMENT A Instrument of Delegation under

|      | Section 223(4) of the PDI Act or an order under Section 223(5) of the PDI Act, to recover from the offender an amount in relation to the reasonable expenses of taking the PDI Action or actions, as a debt, due to the Council.   | Finance  |
|------|--|--|
| 42.  | Civil Penalties  |  |
| 42.1 | The power pursuant to Section 225(1) of the PDI Act, subject to Section 225 of the PDI Act, if the delegate is satisfied that a person has committed an offence by contravening a provision of the PDI Act, to, as an alternative to criminal proceedings, recover, by negotiation or by application to the Court, an amount as a civil penalty in respect of the contravention.                                       |  |
| 42.2 | The power pursuant to Section 225(2) of the PDI Act, in respect of a contravention where the relevant offence does not require proof of intention or some other state of mind, to determine whether to initiate proceedings for an offence or take action under Section 225 of the PDI Act, having regard to the seriousness of the contravention, the previous record of the offender and any other relevant factors. |  |
| 42.3 | The power pursuant to Section 225(3) of the PDI Act to serve on the person a notice in the prescribed form advising the person that the person may, by written notice to the Council, elect to be prosecuted for the contravention.  | CoPL Senior<br>Building Officer -<br>T.Theodosiou                          |
| 42.4 | The power pursuant to Section 225(13) of the PDI Act to seek the authorisation of the Attorney-General to the commencement of proceedings for an order under Section 225 of the PDI Act.   | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett,<br>R.Gosling,<br>J.Vaccarella, |
| 42.5 | The power pursuant to Section 225(17) of the PDI Act to seek an authorisation from the Commission for the Council to act under Section 225 of the PDI Act.   |  |
| 43.  | Make Good Order  |  |
| 43.1 | The power pursuant to Section 228(7) of the PDI Act to apply to the Court to vary or revoke an order under Section 228 of the PDI Act.   | CoPL Senior<br>Building Officer -<br>T.Theodosiou                          |
|      |  | URPS - J.Lewis,  |

APPENDIX 33 - INSTRUMENT A Instrument of Delegation under

|      |   | S.Channon,<br>P.Harnett,<br>R.Gosling,<br>J.Vaccarella, |
|------|---|---|
| 44.  | Recovery of Economic Benefit  |   |
| 44.1 | The power pursuant to Section 229(5) of the PDI Act to apply an amount paid to the Council in accordance with an order under Section 229(1) of the PDI Act for the purpose of acquiring or developing land as open space and to hold it in a fund established for the purposes of Section 198 of the PDI Act. |   |
| 45.  | Enforceable Voluntary Undertakings  |   |
| 45.1 | The power pursuant to Section 230(1) of the PDI Act to accept (by written notice) a written undertaking given by a person in connection with a matter relating to a contravention or alleged contravention by the person of the PDI Act.  |   |
| 45.2 | The power pursuant to Section 230(4) of the PDI Act if the delegate considers that a person has contravened an undertaking accepted by the Council, to apply to the Court for enforcement of the undertaking.   |   |
| 45.3 | The power pursuant to Section 230(7) of the PDI Act to agree in writing with a person who has made an undertaking to:   |   |
|      | 45.3.1 vary the undertaking; or   |   |
|      | 45.3.2 withdraw the undertaking.  |   |
| 45.4 | The power pursuant to Section 230(11) of the PDI Act to accept an undertaking in respect of a contravention or alleged contravention before proceedings in respect of that contravention have been finalised.   |   |
| 45.5 | The power pursuant to Section 230(12) of the PDI Act if the delegate accepts an undertaking before the proceedings are finalised, to take all reasonable steps to have the proceedings discontinued as soon as possible.  |   |

| 45.6 | The power pursuant to Section 230(14) of the PDI Act to seek an authorisation from the Commission for the Council to act under Section 230 of the PDI Act.  |   |  |
|------|---|---|--|
| 46.  | Advertisements  |   |  |
| 46.1 | The power pursuant to Section 231(1) of the PDI Act, if, in the opinion of the delegate, an advertisement or advertising hoarding:  |   |  |
|      | 46.1.1 disfigures the natural beauty of a locality or otherwise detracts from the amenity of a locality; or   | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett, R.Gosling,          |  |
|      | 46.1.2 is contrary to the character desired for a locality under the Planning and Design Code,  | J. Vaccarella ,  Manager Administration &                       |  |
|      | to, by notice served in accordance with the regulations on the advertiser or the owner or occupier of the land on which the advertisement or advertising hoarding is situated, whether or not a development authorisation has been granted in respect of the advertisement or advertising hoarding, order that person to remove or obliterate the advertisement or to remove the advertising hoarding (or both) within a period specified in the notice (of at least 28 days from the date of service of the notice). | Finance<br>Manager<br>Governance                                |  |
| 46.2 | The power pursuant to Section 231(3) of the PDI Act if a person on whom a notice is served under Section 231(1) of the PDI Act fails to comply with a notice within the time allowed in the notice to enter on the land and take the necessary steps for carrying out the requirements of the notice and to recover the costs of so doing, as a debt, from the person on whom the notice was served.  | Manager<br>Administration &<br>Finance<br>Manager<br>Governance |  |
| 47.  | Professional Advice to be Obtained in Relation to Certain Matters   |   |  |
| 47.1 | The power pursuant to Section 235(1) of the PDI Act, to, in the exercise of a prescribed function, rely on a certificate of a person with prescribed qualifications.  | CoPL Senior<br>Building Officer -<br>T.Theodosiou               |  |
| 47.2 | The power pursuant to Section 235(2) of the PDI Act to seek and consider the advice of a person with prescribed qualifications, or a person approved by the Minister for  |   |  |

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|      | that purpose, in relation to a matter arising under the PDI Act that is declared by regulation to be a matter on which such advice should be sought.   |  |
|------|--|--|
| 48.  | Charges on Land  |  |
| 48.1 | The power pursuant to Section 239(1) of the PDI Act if a charge on land is created under a provision of the PDI Act in favour of the Council, to deliver to the Registrar-General a notice in a form determined by the Registrar-General, setting out the amount of the charge and the land over which the charge is claimed.  | Manager<br>Administration &            |
| 48.2 | The power pursuant to Section 239(6) of the PDI Act if a charge in the Council's favour exists and the amount to which the charge relates is paid, to by notice to the appropriate authority in a form determined by the Registrar-General, apply for the discharge of the charge.   | Finance                                |
| 49.  | Registering Authorities to Note Transfer   |  |
| 49.1 | The power pursuant to Section 240(1) of the PDI Act to apply to the Registrar-General or another authority required or authorised under a law of the State to register or record transactions affecting assets, rights or liabilities, or documents relating to such transactions, to register or record in an appropriate manner the transfer to the Council of an asset, right or liability by regulation, proclamation or notice under the PDI Act. | Manager<br>Administration &<br>Finance |
| 50.  | Reporting  |  |
| 50.1 | The power pursuant to Clause 13(3)(b) of Schedule 2 of the PDI Act to require a report under Clause 13(2) of Schedule 2 of the PDI Act to contain any other information or report required by the delegate.  |  |
| 51.  | Review of Performance  |  |
| 51.1 | The power pursuant to Clause 3(16) of Schedule 4 of the PDI Act to comply with a direction under Clauses 3(13) or (15) of Schedule 4 of the PDI Act.   |  |

APPENDIX 33 - INSTRUMENT A Instrument of Delegation under

the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of powers of a Council as: a Council, a Designated Authority, a Designated Entity

# PLANNING, DEVELOPMENT AND INFRASTRUCTURE (TRANSITIONAL PROVISIONS) REGULATIONS 2017

# PLANNING, DEVELOPMENT AND INFRASTRUCTURE (GENERAL) REGULATIONS 2017

| 52.  | Mutual Liability Sch  | neme – Rights of Indemnity  |  |
|------|---|---|--|
| 52.1 | 52.1 The power pursuant to Regulation 11B(1) of the Planning, Development and Infrastructure (General) Regulations 2019 (the General Regulations) to: |   |  |
|      | 52.1.1  | in being responsible under Section 83(1)(h)(ii) of the PDI Act for the costs and other liabilities associated with the activities of an assessment panel appointed by the Council; and  |  |
|      | 52.1.2  | in being responsible for the costs associated with the activities of a regional assessment panel in accordance with a scheme set out in a notice under Section 84(1)(a) and (i) of the PDI Act,                                   |  |
|      | any such panel in rethe panel arising oud discharge (or purpodischarge) in good   | s in place to indemnify the members of espect of a claim against a member of at of the performance, exercise or orted performance, exercise or faith of their functions, powers or duties in their role as a member of the panel. |  |
| 52.2 | The power pursuar Regulations to:   | nt to Regulation 11B(5) of the General  |  |
|      | 52.2.1  | in being responsible under Section 87(f) of the PDI Act for the costs and other liabilities associated with the activities of an assessment manager for an assessment panel appointed by the Council; and                         |  |
|      | 52.2.2  | in being responsible for the costs associated with the activities of a regional assessment panel in   |  |

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|      | accordance with a scheme set out in a notice under Section 87(1)(a) and (i) of the PDI Act,  |  |
|------|--|--|
|      | have arrangements in place to indemnify an assessment manager for any such panel in respect of a claim against the assessment manager arising out of the performance, exercise or discharge (or purported performance, exercise or discharge) in good faith of their functions, powers or duties under the PDI Act in their role as an assessment manager.                 |  |
| 53.  | Performance Assessed Development and Restricted Development  |  |
| 53.1 | The power pursuant to Regulation 47(4)(d) of the General Regulations to determine the fee payable by the applicant as being appropriate to cover the reasonable costs of placing the notice on the land.   | Manager<br>Administration &<br>Finance                                     |
| 54.  | Underground Main Areas   |  |
| 54.1 | The power pursuant to Regulation 78(1) of the General Regulations if the delegate considers an area should be declared an underground mains area to seek a report from the relevant electricity authority in relation to the matter.   | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett,<br>R.Gosling,<br>J.Vaccarella, |
| 54.2 | The power pursuant to Regulation 78(2) of the General Regulations after having received and considered a report from the electricity authority to declare the area to be an underground mains area.  | Manager Infrastructure & Engineering Services                              |
| 55.  | Width of Roads and Thoroughfares   |  |
| 55.1 | The power pursuant to Regulation 81(4) of the General Regulations to dispense with a width prescribed by Regulations 81(1) or (3) of the General Regulations (and specify a different width) if the delegate is of the opinion that the width so prescribed is not necessary for the safe and convenient movement of vehicles or pedestrians, or for underground services. | URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling, J.Vaccarella,             |
| 55.2 | The power pursuant to Regulation 81(5) of the General Regulations to subject to Regulation 81(6) of the General  | Infrastructure &<br>Engineering  |

|      | Regulations specify the width of the road at the head of every cul-de-sac in such dimensions as may be acceptable to the delegate.  | Services  |
|------|---|---|
| 55.3 | The power pursuant to Regulation 81(6) of the General Regulations to dispense with a requirement under Regulation 81(5) of the General Regulations if it appears to the delegate that the cul-de-sac is likely to become a through road.  |   |
| 56.  | Road Widening   |   |
| 56.1 | The power pursuant to Regulation 82(1) of the PDI Act, subject to Regulation 82(2) of the General Regulations, if an existing road abuts land which is proposed to be divided, to form the view that the road should be widened in order to provide a road of adequate width having regard to existing and future requirements of the area. | URPS - J.Lewis, S.Channon, P.Harnett, R.Gosling, J.Vaccarella,  Manager Infrastructure & Engineering Services |
| 57.  | Requirement as to Forming of Roads  |   |
| 57.1 | The power pursuant to Regulation 83(1) of the General Regulations, subject to Regulation 83(2) of the General Regulations, to specify the width and manner of the formation of the roadway of every proposed road on a plan of division.  | URPS - J.Lewis,<br>S.Channon,   |
| 57.2 | The power pursuant to Regulation 83(2) of the General Regulations to form the opinion that it is necessary to specify a width for a roadway to be formed under Regulation 83(1) in excess of 7.4m, in view of the volume or type of traffic that is likely to traverse that road.   | P.Harnett,<br>R.Gosling,<br>J.Vaccarella,   |
| 57.3 | The power pursuant to Regulation 83(4) of the General Regulations, to dispense with the requirements under Regulation 83(3) of the General Regulations, if the delegate is of the opinion that the cul-de-sac is likely to become a through road.   | Manager<br>Infrastructure &<br>Engineering<br>Services  |
| 57.4 | The power pursuant to Regulation 83(5) of the General Regulations, subject to Regulation 83(6) of the General Regulations to require every footpath, water-table, kerbing,  |   |

|      | culvert and drain of every proposed road to be formed in a manner satisfactory to the delegate.   |  |
|------|---|--|
| 57.5 | The power pursuant to Regulation 83(6) of the General Regulations, to dispense with a requirement under Regulation 83(5) of the General Regulations.  |  |
| 58.  | Construction of Roads, Bridges, Drains and Services   |  |
| 58.1 | The power pursuant to Regulation 84(1) of the General Regulations to require the roadway of every proposed road within the relevant division to be constructed and paved and sealed with bitumen, tar or asphalt or other material approved by the delegate.  | Manager<br>Infrastructure &<br>Engineering<br>Services |
| 59.  | Supplementary Provisions  |  |
| 59.1 | The power pursuant to Regulation 85(1) of the General Regulations to approve the road location and grading plan for the manner of forming any proposed road, footpath, water-table, kerbing, culvert or drain required under Division 6 of the General Regulations.   |  |
| 59.2 | The power pursuant to Regulation 85(2) of the General Regulations, subject to Regulation 85(4) of the General Regulations, to require all work referred to in Regulations 83 and 84 of the General Regulations to be carried out in a manner satisfactory to the delegate and in conformity with detailed construction plans and specifications signed by a professional engineer or, at the discretion of the delegate, a licensed surveyor, and approved by the delegate before the commencement of the work. | Manager<br>Infrastructure &<br>Engineering<br>Services |
| 59.3 | The power pursuant to Regulation 85(4) of the General Regulations to form the opinion that all connections for water supply and sewerage services to any allotment delineated on the plan which, in the opinion of the Chief Executive of the South Australian Water Corporation are necessary and need to be laid under the surface of the proposed road, have been made.  |  |
| 60.  | General Provisions  |  |
| 60.1 | The power pursuant to Regulation 89(1) of the General Regulations to form the opinion that another form of arrangement is satisfactory for the purposes of Section  |  |

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|      | 138(1) of the PDI Act.  |   |
|------|---|---|
| 60.2 | The power pursuant to Regulation 89(3) of the General Regulations to provide a certificate which:   |   |
|      | 60.2.1 evidences the consent of the Council to an encroachment by a building over other land; and   |   |
|      | 60.2.2 sets out:  |   |
|      | 60.2.2.1 the date on which any relevant building was erected (if known); and  |   |
|      | 60.2.2.2 the postal address of the site.  |   |
| 60.3 | The power pursuant to Regulation 89(6)(b) of the General Regulations to request a written copy of the certificate and plan (or certificates and plans) referred to in Regulation 89(3) of the General Regulations.  |   |
| 60.4 | The power pursuant to Regulation 89(8) of the General Regulations to make submissions to the Commission before the Commission grants an extension of the period prescribed by Regulation 89(7).   |   |
| 61.  | Notifications During Building Work  |   |
| 61.1 | The power pursuant to Regulation 93(1)(b) of the General Regulations to specify by notice to the building owner and to the licensed building work contractor responsible for carrying out the relevant building work (if any), when development approval is granted in respect of the work, any stage of the building work to which the periods and stages prescribed for the purposes of Section 146(1) of the PDI Act relate. | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
| 61.2 | The power pursuant to Regulation 93(1)(c) of the General Regulations to specify by notice in writing to the building owner on the granting of development approval in respect of the work any stage of the building work to which the periods and stages prescribed for the purposes of Section 146(1) of the PDI Act relate.   |   |

| 62. Essential Safety Provisions   |   |  |  |
|---|---|--|--|
| 62.1 The power pursuant to Regulation 94(13) of the General Regulations to require compliance with Regulation 94(10) of the General Regulations if:   |   |  |  |
| 62.1.1 the essential safety provisions were installed   | CoPL Senior                                       |  |  |
| 62.1.1.1 under a condition attached to a consent or approval that is expressed to apply by virtue of a variance with the performance requirements of the Building Code; or  | Building Officer -<br>T.Theodosiou                |  |  |
| 62.1.1.2 as part of a performance solution under the Building Code; or  | CoPL Senior<br>Building Officer -                 |  |  |
| 62.1.2 the building has been the subject of a notice under Section 157 of the PDI Act.  | T.Theodosiou                                      |  |  |
| 63. Classification of Buildings   |   |  |  |
| 63.1 The power pursuant to Regulation 102(3) of the General Regulations to require an application under Regulation 102(1) or (2) of the General Regulations to be accompanied by:   |   |  |  |
| 63.1.1 such details, particulars, plans, drawings, specifications, certificates and other documents as the delegate may reasonably require to determine the building's classification.  | CoPL Senior<br>Building Officer -<br>T.Theodosiou |  |  |
| 63.2 The power pursuant to Regulation 102(4) of the General Regulations, to subject to Regulation 102(5) of the General Regulations, assign the appropriate classification under the Building Code to a building if the delegate is satisfied, on the basis of the owner's application, and accompanying documentation, that the building, in respect of the classification applied for, possesses the attributes appropriate to its present or intended use. | 111100000100                                      |  |  |
| 63.3 The power pursuant to Regulation 102(5) of the General Regulations, if an application under Regulation 102 of the  |   |  |  |

|              | General Regulations is made in respect of an existing Class 2 to Class 9 building, to require the applicant to satisfy the delegate that the provisions of any relevant Ministerial building standard relating to upgrading health and safety in existing buildings has been complied with (to the extent reasonably applicable to the building and its present or intended use). |  |   |  |  |
|--------------|---|--|---|--|--|
|              | The power pursuar Regulations, on aspart of a building) to the notice to the owact:   |  |   |  |  |
|              | 63.4.1  | the maximum number of persons who may occupy the building (or part of the building); and   |   |  |  |
|              | 63.4.2  | if the building has more than 1 classification—the part or parts of the building to which each classification relates and the classifications currently assigned to the other parts of the building.                                 | CoPL Senior<br>Building Officer -<br>T.Theodosiou |  |  |
| 64. <b>C</b> | Certificates of Occi  | upancy   |   |  |  |
| 64.1         |   | nt to Regulation 103(2) of the General uire the following documentation:   |   |  |  |
|              | 64.1.1  | if the development has been approved<br>subject to conditions, such evidence<br>as the delegate may reasonably<br>require to show that the conditions<br>have been satisfied;  | CoPL Senior<br>Building Officer -                 |  |  |
|              | 64.1.2  | if the application relates to the construction or alteration of part of a building and further building work is envisaged in respect of the remainder of the building, such evidence as the delegate may reasonably require to show: | T.Theodosiou                                      |  |  |
|              |   | in the case of a building more than 1 storey - that the requirements of any  |   |  |  |

|  | <u> </u>   |
|--|--|
| relevant Ministerial building have been complied with; of  |  |
| 64.1.2.2 in any other case - that the suitable for occupation.   | building is  |
| 64.2 The power pursuant to Regulation 103(3) of the Regulations, to, other than in relation to a designated building work involving the undesignated building product is carried out after 2018, dispense with the requirement to provid Statement of Compliance under Regulation 10 the General Regulations if: | ignated<br>use of a<br>r 12 March<br>le a                              |
| 64.2.1 the delegate is satisfied the required to complete 1 or the statement has refused complete that part and the seeking the issuing of the occupancy has taken reasted steps to obtain the relevance retification or certification.  | both parts of d or failed to at the person e certificate of sonable nt |
| 64.2.2 it appears to the delegate undertaking an inspection relevant building is suitab occupation.  | n, that the  |
| 64.3 The power pursuant to Regulation 103(4) of th Regulations if:   | ne General   |
| 64.3.1 a building is:  | CoPL Senior  |
| 64.3.1.1 to be equipped with a boos for use by a fire authority; of  | 7  |
| 64.3.1.2 to have installed a fire alarmore transmits a signal to a fire a monitoring service approximately and relevant authority; and   | station or to  |
| 64.3.2 facilities for fire detection, or the control of smoke m installed in the building pu approval under the PDI A  | nust be<br>ursuant to an   |

|      | until the c<br>authority<br>installed                  | ant a certificate of occupancy unless or delegate has sought a report from the fire as to whether those facilities have been and operate satisfactorily and to seek port from the fire authority.     |                                   |
|------|--|---|-----------------------------------|
| 64.4 | Regulations if a reauthority within 15                 | ant to Regulation 103(5) of the General eport is not received from the fire business days, to presume that the fire desire to make a report.  |                                   |
| 64.5 | Regulations to har fire authority unde                 | ant to Regulation 103(6) of the General ve regard to any report received from a ser Regulation 103(4) of the General e the delegate issues a certificate of   |                                   |
| 64.6 | Regulations, on recompletion of build the General Regu | ant to Regulation 103(6a) of the General eceipt of a notification of intended ding work under Regulation 93(1)(f) of lations, to determine that building work by an authorised officer.               |                                   |
| 64.7 |  | ant to Regulation 103(9) of the General voke a certificate of occupancy:  |                                   |
|      | 64.7.1   | if:   |                                   |
|      | 64.7.1.1   | there is a change in the use of the building; or  | CoPL Senior<br>Building Officer - |
|      | 64.7.1.2   | the classification of the building changes; or  | T.Theodosiou                      |
|      | 64.7.1.3   | building work involving an alteration or extension to the building that will increase the floor area of the building by more than 300m² is about to commence, or is being or has been carried out; or |                                   |
|      | 64.7.1.4   | the building is about to undergo, or is undergoing or has undergone, major refurbishment,   |                                   |
|      | and the d  | lelegate considers that in the  |                                   |

| circumstances the certificate should be revoked and a new certificate sought; or   |   |
|--|---|
| 64.7.2 if the delegate considers that the building is no longer suitable for occupation because of building work undertaken, or being undertaken, on the building, or because of some other circumstance; or                 |   |
| 64.7.3 if a schedule of essential safety provisions has been issued in relation to the building and the owner of the building has failed to comply with the requirements of Regulation 94(10) of the General Regulations; or |   |
| 64.7.4 if the delegate considers:  |   |
| 64.7.4.1 that a condition attached to a relevant development authorisation has not been met, or has been contravened, and that, in the circumstances, the certificate should be revoked; or                                  | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
| 64.7.4.2 that a condition attached to the certificate of occupancy has not been met, or has been contravened, or is no longer appropriate.   |   |
| 65. Mining Production Tenements  |   |
| 65.1 The power pursuant to Regulation 109(1)(b) of the General Regulations to make submissions to the appropriate Authority and object to the granting of the tenement.  |   |
| 66. Register of Land Management Agreements (Section 193)   |   |
| 66.1 The power pursuant to Regulation 111(2) of the General Regulations to establish a register of agreements entered into by the Council under Section 193 of the PDI Act.  |   |
| 66.2 The power pursuant to Regulation 111(3) of the General Regulations to include in a register, or provide access to a copy of each agreement entered into by the Council under  |   |

| Section 193 of the PDI Act and such other information the delegate considers appropriate.  |                       |  |  |
|--|-----------------------|--|--|
| 67. Authorised Officers and Inspections  |                       |  |  |
| 67.1 The power pursuant to Regulation 112(1) of the General Regulations to appoint at least 1 authorised officer under Section 210(1)(b) of the PDI Act: |                       |  |  |
| 67.1.1 who is an accredited professional who is:   | Manager<br>Governance |  |  |
| 67.1.1.1 an Accredited professional - building level 1; or   |                       |  |  |
| 67.1.1.2 an Accredited professional - building level 2; or   |                       |  |  |
| 67.1.1.3 an Accredited professional - building level 3; or   |                       |  |  |
| 67.1.1.4 an Accredited professional - building level 4; or   | Manager               |  |  |
| 67.1.2 who holds a current accreditation recognised by the Chief Executive for the purposes of this Regulation; or                                       | Governance            |  |  |
| 67.1.3 who holds an approval from the Chief Executive.   |                       |  |  |

### PLANNING, DEVELOPMENT AND INFRASTRUCTURE (FEES, CHARGES AND CONTRIBUTIONS) REGULATIONS 2019

| 68.  | Calculation of Assessment of Fees   |   |
|------|---|---|
| 68.1 | Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019 (the Fees Regulations)                      | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
|      | in relation to an application which is duly lodged under a related set of regulations (including via the SA planning portal): | URPS - J.Lewis,<br>S.Channon,<br>P.Harnett,       |
|      | 68.1.1 to require the applicant to provide  | R.Gosling,  |

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**APPENDIX 33 - INSTRUMENT A** 

|              |  | such information as the delegate may  | J.Vaccarella ,                         |
|--------------|--|---|--|
|              |  | reasonably require to calculate any<br>fee payable under the Fees<br>Regulations or a related set of<br>regulations; and  | Manager<br>Administration &<br>Finance |
|              | 68.1.2   | to make any other determination for<br>the purposes of the Fees Regulations<br>or a related set of regulations (even if<br>the Council is not a relevant authority).                  | Administration<br>Officer Development  |
| ,            | Regulations, if the of the Fees Regulation provided by an application. | t to Regulation 5(2) of the Fees delegate acting under Regulation 5(1) tions, believes that any information licant is incomplete or inaccurate, to the basis of estimates made by the |  |
| í            | Regulations to at ar<br>calculation or accep                           | t to Regulation 5(3) of the Fees ny time, and despite an earlier stance of an amount in respect of the payable under the Fees Regulations or gulations.                               | Manager<br>Administration &<br>Finance |
| 69. <b>W</b> | laiver or Refund o   | f Fee   |  |
|              | The power pursuan<br>Regulations to, as t<br>do so:                    | Manager<br>Administration &   |  |
|              | 69.1.1   | waive the payment of the fee, or the payment of part of the fee; or   | Finance                                |
|              | 69.1.2   | refund the whole or a part of the fee.  |  |
|              |  |   |  |

the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of powers of a Council as: a Council, a Designated Authority, a Designated Entity

# STATE PLANNING COMMISSION PRACTICE DIRECTION - 2 PREPARATION AND AMENDMENT OF DESIGNATED INSTRUMENTS

| 70. | Requi | rements                      |  |   |  |
|-----|-------|------------------------------|--|---|--|
|     | 70.1  | Commis<br>Amendr             | ver pursua<br>ssion Prac<br>ment of De<br>agement pl |   |  |
|     |       | 70.1.1                       | meets the of the Ch                                  | e principles and performance outcomes arter;  |  |
|     |       | 70.1.2                       | on the pro   | the persons or bodies to be consulted oposed amendment of the Designated of, which must include any persons or  |  |
|     |       |                              | 70.1.2.1   | require to be consulted with under a condition imposed by the Minister under Section 73(5) of the PDI Act;  |  |
|     |       |                              | 70.1.2.2   | specified by the Commission under<br>Section 73(6)(e) of the PDI Act;   |  |
|     |       |                              | 70.1.2.3   | who must be consulted with under the Charter;   |  |
|     |       | 70.1.3                       |  | ny relevant previous engagement en to inform the proposal;  |  |
|     |       | 70.1.4                       | describes<br>engagem                                 | the evaluation framework for the ent.   |  |
|     | 70.2  | engage<br>or amer<br>Plan to | ment plans ndment to a the Comm                      | Int to clause 5(2) of PD2 to submit all swhich relate to proposed preparation of a State Planning Policy or a Regional ission for approval prior to formal engagement on the proposal |  |
| 71. |       | ration of<br>ultation)       | an Enga  | gement Report (Following  |  |
|     | 71.1  | The pov                      | ver pursua   | nt to clause 6(2) of PD2 to set out in an   |  |

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|     |         | engage   | ment report:  |  |
|-----|---------|----------|---|--|
|     |         | 71.1.1   | details of the engagement undertaken and how<br>that engagement met the engagement plan, and<br>reasons for variations, if any to the engagement<br>plan;   |  |
|     |         | 71.1.2   | the outcome of the engagement including a summary of the written submission or feedback received;   |  |
|     |         | 71.1.3   | any proposed changes to the proposal to prepare or amend a Designated Instrument (when compared with the proposal that was engaged on) and the reasons for those proposed changes which specifically indicates: |  |
|     |         |          | 71.1.3.1 where changes are proposed to the Designated Instrument based on or as a result of the engagement; and   |  |
|     |         |          | 71.1.3.2 any other changes which are proposed based on or as a result of additional investigations or information which was not available when the proposal was released for engagement.                        |  |
|     | 71.2    | engage   | wer pursuant to clause 6(3) of PD2 to, in the ment report also include an evaluation of the eness of the engagement that considers whether:   |  |
|     |         | 71.2.1   | the principles of the Charter have been achieved; and   |  |
|     |         | 71.2.2   | all mandatory requirements identified in the Charter have been met (where the consultation category is applicable).   |  |
| 72. | Initiat | ing a Co | de Amendment  |  |
|     | 72.1    | lodge a  | ver pursuant to clauses 7(1) and (2) of PD2 to Proposal to Initiate with the Department via the SA g Portal that sets out:  |  |
|     |         | 72.1.1   | Code Policy – an outline of:  |  |

|        | 72.1.1.1  | any overlay, general policy, zone or subzones in the Code being proposed for amendment; and/or   |  |
|--------|-----------|--|--|
|        | 72.1.1.2  | the intended spatial application of an overlay, general policy, zone or subzone in the Code over an identified area;   |  |
| 72.1.2 | Affected  | Area   |  |
|        | 72.1.2.1  | a map or description of the Affected Area;   |  |
| 72.1.3 | State Pla | nning Policies   |  |
|        | 72.1.3.1  | identification of the relevant principles or objectives of the State Planning Policies and an assessment of the proposed Code Amendment's alignment with those State Planning Policies;              |  |
| 72.1.4 | Regional  | Plan   |  |
|        | 72.1.4.1  | identification of relevant regional plans<br>and assessment of how the matters or<br>issues proposed to be addressed by<br>the proposed Code Amendment will<br>relate to the relevant regional plan; |  |
| 72.1.5 | Consulta  | tion   |  |
|        | 72.1.5.1  | information regarding any consultation that has already occurred with respect to the proposed Code Amendment;  |  |
|        | 72.1.5.2  | details of further consultation proposed to be undertaken with respect to the proposed code Amendment;   |  |
| 72.1.6 | Investiga | tions  |  |
|        | 72.1.6.1  | information regarding any investigations which have already been undertaken with respect to the proposed Code  |  |

|                  | Amendment;   |  |
|------------------|--|--|
| 72.1.6.2         | an outline of the further investigations that will be undertaken to support the proposed Code Amendment;   |  |
| 72.1.6.3         | details of any infrastructure required to<br>support development arising through<br>proposed Code Amendment and how<br>the infrastructure will be provided;  |  |
| 72.1.6.4         | details of any infrastructure agreement (or agreements) or infrastructure scheme which will need to be established or entered into in connection with the proposed Code Amendment;   |  |
| 72.1.7 Timetable | 9  |  |
| 72.1.7.1         | an outline of the proposed timetable for each step of the Code Amendment process (ensuring that the process is completed within reasonable time limits), and a commitment from the Proponent (where it is also the Designated Entity) that it will take steps to update the timetable and seek approval from the Department if it appears that timeframes will not be met. |  |
| Code Amendment   | int to clause 7(3) of PD2, in relation to a which is intended to designate a place heritage value, to provide a report   |  |
|                  | a heritage datasheet for each proposed ritage Place, which includes:   |  |
| 72.2.1.1         | all relevant property details and descriptions (including images);   |  |
| 72.2.1.2         | historical background and thematic analysis;   |  |

|      |                         | 72.2.1.3 a statement of heritage value;   |  |
|------|-------------------------|---|--|
|      |                         |   |  |
|      |                         | 72.2.1.4 an assessment against the Local Heritage Criteria; and   |  |
|      |                         | 72.2.1.5 the extent of listing (including any exclusions);  |  |
|      | 72.2.2                  | includes an analysis of historic themes of importance to the area;  |  |
|      | 72.2.3                  | is prepared by a heritage architect, historian or person with similar qualifications, skills or experience; and   |  |
|      | 72.2.4                  | is otherwise prepared in accordance with any guidelines prepared and published by the Commission under Section 67(2)(c) of the PDI Act.                               |  |
| 72.3 | Code A                  | wer pursuant to clause 7(4) of PD2 in relation to a mendment which is intended to designate a tree (or f trees) as a significant tree (or trees), to provide a which: |  |
|      | 72.3.1                  | includes relevant details and descriptions of the tree or stand of trees (including images as necessary);   |  |
|      | 72.3.2                  | includes an assessment of the tree (or stand of trees) against the Significant Tree Criteria;   |  |
|      | 72.3.3                  | is prepared by an urban planner, arborist or person with qualifications, skills or experience relevant to the assessment in the report.                               |  |
|      | aration of<br>ultation) | f a Draft Code Amendment (Prior to  |  |
| 73.1 |                         | wer pursuant to clause 8(1) of PD2 to, prior to ation occurring on a draft Code Amendment, to:  |  |
|      | 73.1.1                  | carry out investigations and obtain such information:   |  |

|        | 72 1 1 1                            | on provided in the Dranged to Initiate  |  |
|--------|-------------------------------------|---|--|
|        | 73.1.1.1                            | as provided in the Proposal to Initiate approved by the Minister;   |  |
|        | 73.1.1.2                            | as required under any conditions imposed by the Minister under Section 73(5)(b) of the PDI Act; and   |  |
|        | 73.1.1.3                            | as specified by the Commission under<br>Sections 73(6)(e) or 73(6)(f) of the PDI<br>Act;  |  |
| 73.1.2 | provide th                          | ne Department with:   |  |
|        | 73.1.2.1                            | written instructions (in a form acceptable to the Department) that set out the intent of the proposed Code Amendment for the purposes of the Department writing the draft policy for inclusion in the draft Code Amendment; and   |  |
|        | 73.1.2.2                            | mapping instructions or a description of<br>the Affected Area (in a form acceptable<br>to the Department) in order to enable<br>the Department to prepare and provide<br>to the Designated Entity, mapping<br>which is suitable for inclusion in the<br>draft Code Amendment; |  |
| 73.1.3 | accordan<br>and any of<br>Section 7 | he draft Code Amendment in ace with the approved Proposal to Initiate conditions imposed by the Minister under (3(5)(b) of the PDI Act and the ents of this Practice Direction;   |  |
| 73.1.4 | (in a form prepare t                | ne Department with written instructions in acceptable to the Department) to he SA Planning Portal for consultation aft Code Amendment; and  |  |
| 73.1.5 | prepared<br>Practice<br>Departme    | ne Department with the engagement plan (and approved, if required) under these Directions, for the purpose of the ent publishing the engagement plan on lanning Portal.   |  |

|     | 73.2  | The power pursuant to clause 8(2) of PD2, where an engagement plan is amended during any period of consultation or at any time prior to finalisation of the engagement report under the Practice Directions, to provide the Department with the engagement plan (as updated) for the purpose of the Department publishing the updated engagement plan on the SA Planning Portal. |  |
|-----|-------|--|--|
| 74. | Requi | irements For a Draft Code Amendment  |  |
|     | 74.1  | The power pursuant to clause 9(1) of PD2 to support a draft Code Amendment by the following information:   |  |
|     |       | 74.1.1 an explanation of the current code policy as it applies to the Affected Area (at the time of preparation of the draft Code Amendment);  |  |
|     |       | 74.1.2 an explanation of the amendments to the Code policy proposed for the Affected Area;   |  |
|     |       | 74.1.3 an assessment of the strategic planning outcomes intended to be achieved through the draft Code Amendment, including an analysis of the consistency of the draft Code Amendment with the relevant provisions of State Planning Policies, the Regional Plan and any other relevant strategic plans;  |  |
|     |       | 74.1.4 a summary and explanation of the investigations undertaken and how these support the draft Code Amendment; and  |  |
|     |       | 74.1.5 an explanation of any infrastructure or services required to support development facilitated by the proposed Code Amendment, and an explanation of how and when the infrastructure will be provided.  |  |
| 75. | Comp  | olying Changes to the Code   |  |
|     | 75.1  | The power pursuant to clause 11(1) of PD2, in relation to a proposal to agree to a complying change to the Code under Section 75 of the PDI Act, to provide the following information to the Department:   |  |

| _                | <del>_</del>  |   |
|------------------|---|---|
|                  | 75.1.1 description of the relevant recommendations in the Regional Plan which relate to the proposed Code Amendment, including any specific maps or other specific information which clearly and expressly identify the changes relevant to the proposed Code Amendment;  |   |
|                  | 75.1.2 a summary of any consultation which has occurred in accordance with the Charter in relation to the proposed Code Amendment or the relevant Regional Plan, including a copy of the engagement report prepared for the relevant Regional Plan and any additional consultation that has occurred for the proposed Code Amendment; |   |
|                  | 75.1.3 written instructions (in a form acceptable to the Department) that set out the intent of the proposed Code Amendment for the purposes of the Department writing the draft policy for inclusion in the draft Code Amendment; and  |   |
|                  | 75.1.4 mapping instructions or a description of the Affected Area (in a form acceptable to the Department) in order to enable the Department to prepare and provide to the Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment.  |   |
| 76. <b>Early</b> | / Commencement of a Code Amendment  |   |
| 76.1             | The power pursuant to clause 12(1) of PD2, in relation to a request for early commencement of a Code Amendment under Section 78 of the PDI Act to provide to the Department:  |   |
|                  | 76.1.1 explanation, justification and evidence as necessary to demonstrate how early commencement of the Code Amendment is:   |   |
|                  | 76.1.1.1 necessary in the interest of the orderly and proper development of an area of the state; and   | _ |
|                  | 76.1.1.2 required in order to counter applications for undesirable development (which should identify possible future   |   |

the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of powers of a Council as: a Council, a Designated Authority, a Designated Entity

|      |   | development that would detract from or<br>negate the object of the proposed Code<br>Amendment) ahead of the outcome of<br>consideration of the Code Amendment;   |   |
|------|---|--|---|
|      | 76.1.2  | written instructions (in a form acceptable to the Department) that set out the intent of the proposed Code Amendment for the purposes of the Department writing the draft policy for inclusion in the draft Code Amendment; and  |   |
|      | 76.1.3  | mapping instructions or a description of the Affected Area (in a form acceptable to the Department) in order to enable the Department to prepare and provide to the Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment.  |   |
|      |   | NG COMMISSION PRACTICE DIRECTION – 3<br>F PERFORMANCE ASSESSED DEVELOPMENT<br>APPLICATIONS) 2019   |   |
| 77.  | Respons   | sibility to Undertake Notification   |   |
| 77.1 | Perform (PD3) to cove                                 | wer pursuant to clause 6(3)(b) of the State Planning ssion Practice Direction – 3 (Notification of nance Assessed Development Applications) 2019 o determine the relevant fee as being appropriate r the relevant authority's reasonable costs in giving notice of the application under Section 107(3)(a)(i) PDI Act. |   |
| STA  |   | NING COMMISSION PRACTICE DIRECTION<br>COUNCIL INSPECTIONS) 2020  |   |
| 78.  | Mandato   | ory Inspections  |   |
| 78.1 | Plannin<br>Inspect<br>under F<br>inspecti<br>followin | wer pursuant to clause 2(2) of Part 2 of the State g Commission Practice Direction (Council ions) 2020 ( <b>PD9</b> ) to, in carrying out an inspection PD9, take all reasonable steps to ensure each ion includes an inspection and assessment of the g elements (elements), as may be present at the inspection:     | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
|      |   |  |   |

Adopted By Council: 15/12/2021 Last Reviewed by 15/12/2021 Last Amended by LGA: Sept 2021

|      | 78.1.1  | primary structural elements;  |   |
|------|---|---|---|
|      | 78.1.2  | structural framing and roof trusses;  |   |
|      | 78.1.3  | wet areas and waterproofing;  |   |
|      | 78.1.4  | barriers to prevent falls;  |   |
|      | 78.1.5  | cladding;   |   |
|      | 78.1.6  | egress provisions;  |   |
|      | 78.1.7  | bushfire protection systems;  |   |
|      | 78.1.8  | passive and active fire safety elements;  | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
|      | 78.1.9  | private bushfire shelters; and  |   |
|      | 78.1.10   | performance solutions.  |   |
| 79.  | Additional Inspection   | ons   |   |
| 79.1 | consider carrying of<br>specified in clause inspections) if the d   | t to clause 3(2) of Part 2 of PD9 to<br>ut an inspection in addition to any<br>2 of Part 2 of PD9 (additional<br>elegate has information to indicate that<br>warrant it, having regard to the objects | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
| 80.  | Inspections Genera  | lly   |   |
| 80.1 | relation to building  | t to clause 4(3) of Part 2 of PD9, in work listed in Schedule 7 of the General sider if an additional inspection may be   | CoPL Senior<br>Building Officer -<br>T.Theodosiou |
| 81.  | General Requireme   | nts   |   |
| 81.1 | 81.1 The power pursuant to clause 1(2) of Part 3 of PD9 to ensure that an inspection under PD9 and subsequent assessment of each of the applicable elements in clause 2(2) of Part 2 of PD9 is carried out by a person who has the appropriate qualifications, skills, knowledge and experience to carry out an inspection assigned to that |   |   |

the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of powers of a Council as: a Council, a Designated Authority, a Designated Entity

| officer under PD9. |  |
|--------------------|--|
|                    |  |

## STATE PLANNING COMMISSION PRACTICE DIRECTION 10 (STAGED OCCUPATION OF MULTI-STOREY BUILDINGS) 2020

| 82.  | Conditions that Must be Met for the Staged Occupation of a Partially Completed Building  |   |
|------|--|---|
| 82.1 | The power pursuant to clause 5(2) of the State Planning Commission Practice Direction 10 (Staged Occupation of Multi-Storey Buildings 2020 ( <b>PD10</b> ) to, agree to partial occupancy of a partially completed multistorey building. | CoPL Senior<br>Building Officer -<br>T.Theodosiou |

#### **SCHEDULE OF CONDITIONS**

## CONDITIONS OR LIMITATIONS APPLICABLE TO DELEGATIONS CONTAINED IN THIS INSTRUMENT

[Instructions for use: any conditions or limitations which apply to delegations under this Act should be inserted here – DELETE this note once conditions/limitations are entered. If no conditions apply insert 'NIL']

| Paragraph(s) in instrument to which conditions/limitations apply | Conditions / Limitations   |
|--|--|
| 33   | FIRE SAFETY: That only Council can exercise these powers (Clauses 157(16) & 157 (17) of the PDI Act) |
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